



ALDENHAM PARISH COUNCIL

DRAFT Minutes of the **COMMUNITY DEVELOPMENT COMMITTEE** meeting held at 6.00pm on Thursday 7th June 2018, in the Radlett Centre, Radlett.

Present: Councillors E Samuelson (Chairman), C Wilkins & G Balen

Officer: C Larkin (Community Development Officer)

183. Apologies for absence.

Apologies were received from Cllrs J Lefton and B Evans

184. Declarations of Interest on any item on this Agenda. – None

185. To adjourn the meeting for members of the public to address the Committee (in accordance with standing order 3e).

There were no members of the public present.

186. To approve and adopt the Minutes of the meeting held on 22nd March 2018 (in accordance with Standing Order 12c).

These minutes were signed by Cllr E Samuelson as a true record of the meeting and then adopted.

187. To elect a Vice-Chairman of the Committee

Cllr B Evans was nominated by Cllr E Samuelson and seconded by Cllr C Wilkins. Cllr E Samuelson will contact Cllr B Evans to confirm that he would like to continue as Vice-Chairman.

188. To review the Terms of Reference of this Committee and the "Around Radlett" working party.

There were some amendments suggested which are shown on the attached papers. The new wording for the CDC and Around Radlett 'Terms of Reference' were then adopted by members.

189. Officer's Report.

This had been circulated prior to the meeting and was noted.

190. Chairman's announcements

Cllr E Samuelson reported that she attended an open afternoon at the St. Albans South Children's Centre Advisory Board.

191. To receive an update on the following events:

- a) Summertime Activities 2018 – The officer updated the Committee on the times and activities for this year's summertime activities. 'Messy Play' and 'Wild Play' activities have been confirmed so far.
- b) Family Sports Day – 'Sportsfest' on Saturday 30th June (2.00-5.00pm). The officer updated the Committee on the format of this event. Some of the local sports clubs have agreed to participate and other activities have also been booked.



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192. To receive an update about the Radlett Festival 2019 meeting

The notes from this meeting were circulated prior to the meeting. As the APC representative, Cllr. B Evans, was not in attendance the officer updated the Committee about the meeting. It was:

Resolved that a meeting would be set for September 2018 for an "open evening" where people would be invited to attend in order to learn more about the event and how they can become involved.

193. To receive an update from the following working parties:

- a) **Youth Council** – Cllr. E Samuelson updated the Committee that currently the main focus of the Youth Council is the Sports Day on 30th June.
- b) **Around Radlett** – Cllr. G Balen expressed her concerns about the current design of Around Radlett and has arranged to visit the printer to discuss the current issue.
- c) **Arts Festival** – Cllr. E Samuelson updated the Committee about the working party meeting which had taken place the previous evening. Notes from the first meeting were circulated prior to the meeting. It was:
Resolved that a date of the weekend of 22nd/23rd September 2019 has been set for this event.

194. To consider a Christmas tree for Letchmore Heath

A report was circulated prior to the meeting. The Committee members discussed the various size options and it was:

Resolved that a 20ft Christmas tree would be purchased for Letchmore Heath by the Committee from earmarked reserves and that the tree would be located on the village green.

195. Financial

a) To consider the latest financial statements

The latest financial statements were circulated prior to the meeting and were noted.

b) To receive a grant application for:

- i) Herts Inclusive Theatre, Aldenham - £786.00

The Officer had circulated the extra information requested by the Committee at its previous meeting. There was further discussion with members raising concerns regarding the grant funding that the applicant had received from other parties and also its area of operation and how this would benefit a number of residents in the Parish as noted in the grant policy.

The Officer was asked to investigate where the other grant funding of HIT Theatre originated from and how many Parishioners benefited from their operation.



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196. Date of next meeting – 6th September 2018

There being no further business the meeting closed at 7.45pm

Chairman

Dated

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