



## ALDENHAM PARISH COUNCIL

Minutes of the **COMMUNITY DEVELOPMENT AND ENGAGEMENT COMMITTEE** meeting held at 10.00am on Thursday 4<sup>th</sup> June 2015, in The Radlett Centre, Radlett.

Present: Councillors Mrs E Samuelson (Chairman), C Wilkins, Mrs G Balen, N Payne, B Evans & T Butwick.

Officer: Ms L Jackman

**1. Apologies for absence.**

Apologies were received from Cllr Mrs J Lefton.

**2. Declarations of Interest on any item on this Agenda. – None**

**3. To adjourn the meeting for members of the public to address the Committee (in accordance with standing order 13.9).**

There were no members of public present.

**4. To elect a Vice-Chairman.**

Cllr C Wilkins was nominated by Cllr Mrs E Samuelson and seconded by Cllr Mrs G Balen. Cllr C Wilkins accepted the nomination and as there were no other candidates he was duly elected.

**5. To review the 'Terms of Reference'**

The current version of these had been circulated prior to the meeting. Some amendments were made and the 2015 version is attached to these minutes

**6. To approve and adopt the Minutes of the meeting held on 2<sup>nd</sup> April (in accordance with Standing Order 2.h.ii)**

These minutes were signed as a true record of the meeting by Cllr Mrs E Samuelson, and adopted by the Committee.

**7. Officers' Report.**

This had been circulated prior to the meeting and was noted. The officer was asked to send letters to various local organisations such as Garden Centres and Supermarkets to ask for funding towards additional Christmas Lights.

It was brought to the councils attention that Battlers Green have a Farmers Market, and various councillors questioned if we still needed to proceed with application. It was suggested to carry on with the application but for Cllr T Butwick and the officer to visit the shops opposite Newberries parade and discuss the option of using their land for a Farmers Market.

**8. Chairman's announcements – None.**

**9. Events:**



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### **a) Limitless Strike 3**

A report had been circulated prior to the meeting. The committee then had an open discussion and were happy with the progress made.

### **b) Discuss the recent event to celebrate the opening of the Catering Unit.**

A report had been previously circulated. The committee agreed the event was a success, and that the Catering Unit is doing well.

### **c) Winter Fair**

The officer informed the committee that work has not started on this event yet, but that the Auditorium has been booked for the 29<sup>th</sup> November 2015. The committee have suggested that there be more attractions inside for the children and that the Christmas lights switch on be a different time. The fee for stall hire inside the Auditorium was also discussed and agreed.

#### ***It was resolved that***

***I. The officer uses the stage in the Auditorium for the Santa's grotto.***

***II. The Christmas Lights will now be switched on at 4.30pm.***

***III. Stall hire inside the Auditorium will be £30 per stall.***

### **10. To review the Social Media Policy.**

A draft policy was circulated prior to the meeting, but the committee decided that it was far too long and detailed for people to read. It was suggested that the officer looks at other Councils Social Media Policies, and together with the PCM writes a new one, bullet point style and no more than 2 pages. This will then be circulated for the next meeting.

### **11. To revisit the idea of a 'Points of Interest' Map in Watling Street.**

Cllr C Wilkins explained that due to sickness, holidays and Cllrs retiring, that this needed to be revisited to see if Aldenham Parish Council really needed a 'Points of Interest' board. The committee discussed what the initial requirements were for this board, and it was

***Resolved to not go ahead with the map at this stage.***

### **12. To receive an update from the following working parties**

- **Youth Council**- A report had been circulated before the meeting. The Youth Council have decided to postpone the Cycle day to a later date. The committee were concerned that the Cycle day could cause a lot of damage to the grass in the Rec, so have suggested that the Youth Council look at a different location or not do sponsored laps.



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- **Cycling and to recommend purchase of bike shed in Phillimore Recreation Ground** – Cllr Mrs E Samuelson circulated the possible new routes that the working party have discussed. There has been an issue with contacting the Year of Cycling representative. A report had been previously sent detailing the price and specification of a bike shed, to be put in Phillimore Recreation Ground. The committee discussed that this was needed in the park, and would encourage more people to ride up and use the facilities.

### ***Resolved that***

- The cycle working group would go forward regardless and submit their proposal to HCC before the deadline.***
- To look for funding from other partners such as Hertsmere, or the HCC Locality Budget for help with new Cycle initiatives.***
- To pass the details of the Bike Shed over to Parks and Open Spaces for recommendation to purchase.***

- **Around Radlett** – A report by the Around Radlett Officer Mrs C Fletcher was circulated before the meeting. The committee agreed that the latest addition was fantastic. Cllr G Balen explained how hard it is to find local artists painting of the area. Cllr E Samuelson suggested that maybe the students of Edge Grove could work on a cover as a project. Cllr E Samuelson mentioned that a resident who lives on the outskirts of the Parish has not been receiving the Around Radlett

***It was resolved that Cllr B Evans will investigate if it is possible for his students to draw a wintry scene for the Winter edition.***

**13. To receive the latest financial statements.**

These were previously circulated and noted.

**14. Date of next meeting, items for the Summer edition of the Around Radlett and items for the next agenda.**

- **Youth Council event**
- **Limitless Strike 3**
- **Cycling Update**
- **Farmers Market**
- **Social Media Policy**
- **Christmas Lights**
- **Winter Fair**

Next meeting 6<sup>th</sup> August at 10.00am.

There being no further business the meeting closed at 11.57am

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Chairman

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Dated