



ALDENHAM PARISH COUNCIL

Minutes of the **COMMUNITY DEVELOPMENT COMMITTEE** meeting held at 7.30pm on Monday 9th December 2019, in the Radlett Centre, Radlett.

Present: Councillors E Samuelson (Chairman), B Evans, C Kilhams & A Rubinson
Officers: M Kotecha (Community Development Officer) & M Duong (Assistant Manager)

Also present was one member of the public.

28. Apologies for absence.

Apologies were received from Cllr J Lefton.

29. Declarations of Interest on any item on this Agenda. – None

30. To adjourn the meeting for members of the public to address the Committee (in accordance with standing order 3e).

Cllr E Samuelson suspended standing orders so the member of the public could address the Committee.

The member of public spoke about agenda item 39 c.

Cllr E Samuelson thanked her for her comments and asked the Committee for this item of the agenda to be brought forward, which was agreed.

Standing orders were then resumed.

39. c) To consider grant applications from

Friends of Scrubbitts Wood for £759.55

The application form was circulated prior to the meeting.

Members discussed this grant and suggested the use an alternative provider for the Groundwork sessions therefore it was:

Resolved that a grant of £400 be awarded to the group to purchase resources and provide the brass band for the 110th anniversary celebrations in April.



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Community 1st for £1900.

The application form was circulated prior to the meeting. Members raised some concerns with regards to the form as no venue had been confirmed, which could affect the overall budget. However, the CD Committee felt that the provision of a Coffee Morning for these particular members of the community is commendable. Before making a final decision the Officer was asked to obtain further information.

31. To approve and adopt the Minutes of the meeting held on 9th September 2019 (in accordance with Standing Order 12c).

These minutes were signed by Cllr E Samuelson as a true record of the meeting and then adopted.

32. Officer's Report

This had been circulated prior to the meeting.

The Officer updated the Committee on the Dementia Awareness session attended by all members of staff.

33. Chairman's announcement

Cllr E Samuelson thanked Cllr B Evans and Edge Grove School for hosting and providing transport for the Coffee and Carols.

Cllr E Samuelson reported she represented Aldenhams Parish Council at the inauguration of the new Cantor at the Radlett Reform Synagogue.

Cllr E Samuelson attended the Herts Heritage meeting regarding Herts Year of Culture in 2020.

34. To review and adopt the Community Engagement Policy

An updated Community Engagement policy was circulated prior to the meeting. After a brief discussion regarding amendments it was;

Resolved that the suggested changes to the Community Engagement Policy be made and adopted.

35. To discuss the 2019 Winter Fair and agree proposals for 2020

A report was circulated prior to the meeting.

The Committee thanked the Officer for organising and running the event and also the Open Spaces team and APC office staff.

Items to consider for the next year:

- a) *To reduce the number of stalls in the auditorium.*



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- b) *To consider having stalls in the Foyer.*
- c) *Review the number of participants in each choir taking into account the space available, especially if they are performing in the foyer.*
- d) *Finish at 4.30pm in line with the light switch on.*
- e) *Have a variety of appropriate fast food stalls for the time of day.*

36. To review and agree dates for Around Radlett 2020

A report was circulated prior to the meeting.

Cllr E Samuelson introduced this item and gave some background information. The possible format of the future editions was discussed as shown in the recommendations in the Officer's report. This format to also be discussed with the current contractor. It was then;

Resolved

- a) Both issues of Around Radlett in 2020 to be no more than 20 pages.***
- b) Delivery dates for editions, Summer – 12th May 2020, Winter – 23rd October 2020.***

37. To receive updates from the following:

a) Youth Council- Cllr E Samuelson stated that the RYC had 3 stalls at the Winter Fair – Biscuit Decorating, Lucky Dip and Hair Braiding and raised £155 for Herts Air Ambulance. They collated information from a survey conducted in the foyer – which they hope to present at the Full Council meeting in February.

b) Festival of Culture in Radlett 2020.

Cllr B Evans briefly discussed the outline for the Festival of Culture in Radlett 2020 with a launch on Thursday 4th June and a full day of events on Saturday 5th June on Watling Street. Outdoor film showing is being considered for Sunday 6th June.

38. To receive a report from APC representative on the Radlett Festival Committee

A verbal report was provided by Cllr. B Evans.

Cllr B Evans informed the Committee that it was hoped that the Radlett Festival be part of the Festival of Culture in Radlett 2020. However, subject



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to their confirmation, the Festival Committee have decided to postpone the Radlett Festival until the end of June 2020.

Cllr B Evans also informed the committee that there have been many role changes within Radlett Festival Committee

39. Financial

a) To receive the latest financial statements

The latest financial statements were circulated prior to the meeting and were noted.

b) To agree the fees for advertising in Around Radlett

The current fees had been circulated prior to the meeting.

It was then;

Resolved that advertising fees remain the same for 2020 at £50 for inside page and £60 for outside page per issue.

c) To set the budget for 2020/21

A report had been circulated prior to the meeting.

The Assistant Manager confirmed the projected actual spend at the yearend should be well within the budget helped by grants obtained.

Cllr E Samuelson added that whilst the proposed budget was acceptable, she was aware that the Youth Council may wish to support the FOC and asked the Committee to consider whether the budget should be increased to reflect this. It was then;

Resolved:

a) Agreed budget to be submitted to the F&GP Committee in January 2020.

b) At the meeting in January the CD Committee Chairman will ask the F&GP Committee to consider the possible increase for the YC event.



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The Chairman then moved the following resolution;

That under the Public Bodies (Admission to Meetings) Act 1960 s 1(2), the press and public is excluded from the meeting whilst matters pertaining to employees of the council or tenders are discussed.

M Kotecha left the meeting when this matter was discussed.

40. To receive the Parish Council Managers report

The report was circulated prior to the meeting and the recommendations a) and b) – point 1 and 2 were agreed.

Date of next meeting 9th March 2019.

There being no further business the meeting closed at 9.55pm

Chairman Date