



ALDENHAM PARISH COUNCIL

Minutes of the **COMMUNITY DEVELOPMENT COMMITTEE** meeting held at 2.30pm on Monday 8th June 2020, using www.zoom.us.

Present: Councillors E Samuelson (Chair), A Rubinson, C Kilhams & H Jones, P De Skuba & S Khawaja

Officers: P Evans (Parish Council Manager) & M Kotecha (Community Development Officer)

52. Apologies for absence. - All members were present

53. Declarations of Interest on any item on this Agenda. – None

54. To adjourn the meeting for members of the public to address the Committee (in accordance with standing order 3e).

There were no members of the public present.

55. To elect a Vice-Chairman.

Cllr E Samuelson thanked Cllr. Ben Evans for all his hard work over the year especially with the Festival of Culture in Radlett.

Cllr A Rubinson was nominated by Cllr E Samuelson and seconded by Cllr H Jones. Cllr A Rubinson accepted the nomination and was duly elected.

56. To review the 'Terms of Reference'.

There were some amendments suggested which are shown on the attached sheet.

57. To approve and adopt the Minutes of the meeting on 9th March 2020 (in accordance with Standing Order 12c).

These minutes were adopted by the Community Development Committee, and will be signed as a true record by Cllr E Samuelson when the office is open.

58. Officer's Report

This had been circulated prior to the meeting.

The Officer updated members on a Website Accessibility webinar attended. The areas raised during the webinar are covered in the website report and will be addressed when redesigning the new website.

Cllrs P De Skuba & S Khawaja joined the meeting at 2.50pm.



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59. Chairman's announcement

Cllr E Samuelson attended a zoom meeting of the South Hertfordshire Business Club, chaired by Paul Morris. The meeting was attended by Oliver Dowden MP as well as a number of local councillors, residents and businesses. Discussions took place about how to get the hospitality industry up and running safely from July 2020.

A number of other subjects were also discussed including utilising outside space, concerns regarding the lack of PPE for pharmacies and the possible lack of job opportunities for young people which could give rise to anti-social behaviour.

Dr Raymond Coffey contacted Cllr E Samuelson with information regarding the date for next year's Bushey Acoustic Festival - 6th June 2021. Cllr E Samuelson informed members that due to the cancellation of this year's festival a number of artists have put together short segments from their homes for a virtual Bushey Acoustic Festival which is now streaming online to view.

60. To receive a report on the website and make a decision regarding changes.

A report was circulated prior to the meeting.

Cllr S Khawaja informed members that the current website has a number of production, technical and CMS content limitations.

A short discussion took place regarding the requirements of a new website. Members felt the current website needed redesigning and improving. They would like to be consulted before a new website eventually goes live. It was;

Resolved:

- a) APC instruct HertsCom to redesign the website at a cost of £1875.00**
- b) That £815 be vired from the overtime budget to website.**

Recommend

- c) That the F&GP Committee be asked to authorise the £560 underspend to be carried forward from the last financial year to the 2020/21 website budget.**

61. To receive a report on the Winter Light provision for 2020/21

A report was circulated prior to the meeting.

A short discussion took place regarding concerns with social distancing at the light switch on and the financial implication during the current economic climate.



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Members agreed that the Winter Lights last year looked good. It was;

Resolved:

- a) That the Mistletoe Stars on the trees remain for 2020/21.**
- b) APC purchase the ex-rental feather lights from last year at a cost of £2,250.00.**

62. To receive a report on the Winter Fair.

A report was circulated prior to the meeting.

Members expressed concerns regarding social distancing during the Winter Fair. A short discussion took place and it was then;

Resolved that the Winter Fair be put on hold and is revisited at the September CD Meeting should the situation with the pandemic change.

63. Initial discussions regarding celebrations for 100 years of Phillimore Recreation Ground.

A report was circulated prior to the meeting.

Cllr H Jones and Cllr A Rubinson suggested combining the event with a number of others that have had to be cancelled due to the pandemic- the Scrubbits Wood anniversary celebration and the opening of the Radlett and District Museum.

A short discussion took place and it was then;

Resolved

- a) That a working party be formed including Cllrs C Kilhams, A Rubinson & H Jones to take this forward and report back to the CD Committee.**
- b) That the working party are encouraged to open membership up to those people involved in the FOC and Scrubbits Wood celebrations that were cancelled this year.**

Cllr C Kilhams volunteered to Chair the working party.

64. To receive an update from the following working parties:

a) Radlett Youth Council

Cllr E Samuelson stated that the RYC had not met for a while due to the pandemic. The CD Officer had been in regular contact to touch base with the members.

Cllrs P De Skuba left the meeting at 4.27pm



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b) Around Radlett

A report was circulated prior to the meeting. A short discussion took place regarding the content and target audience of the Around Radlett publication. It was;

Resolved:

- (i) That the Winter/October printed edition of Around Radlett be put on hold until the next CD meeting.***
- (ii) Continue with the online Newsletter.***

65. To receive the latest financial statements

The latest financial statements were circulated prior to the meeting and were noted.

Date of next meeting 14th September 2020.

Please note that the time of the meeting is subject to change and will be confirmed nearer the date.

There being no further business the meeting closed at 4.55pm

Chairman **Date**