



## ALDENHAM PARISH COUNCIL

Minutes of the meeting of the **OPEN SPACES COMMITTEE** using [www.zoom.us](http://www.zoom.us) at 2.30pm on Monday 11<sup>th</sup> May 2020.

Present: Cllrs C Kilhams (Chair), D Wickham, H Jones, P De Skuba & S Khawaja.

Officer: P Evans (Parish Council Manager), W McLean (Open Spaces Officer)

No members of the public were present

Cllrs G Walton and A Rubinson were not present and did not send apologies

**53. Apologies for absence - None.**

**54. Declarations of interest on any item on the Agenda – None**

**55. To adjourn the meeting for members of the public to address the Council (in accordance with Standing Order 3e)**

No members of the public were present

**56. To approve and adopt the minutes of the meeting held on 10<sup>th</sup> February 2020**

These minutes were adopted by the Open Spaces Committee, and will be signed as a true record by Cllr C Kilhams when the office is open.

**57. Chairman's Announcements - none**

**58. To receive the Officer's Report**

This had been previously circulated and is attached for reference purposes

**59. To Receive the Open Spaces Team Report**

This had been previously circulated and is attached for reference purposes. It was suggested that the photos accompanying the report are to be included on the APC website and Social Media.

**60. Allotments**

**a) To agree allotment fees for 2020/21**

**b) To review allotment policy**

**c) To review tenancy agreement**

A report had been previously circulated and is attached for reference purposes. Following a discussion regarding the implications and suitability of permitting new trees to be planted on allotment plots it was

***Resolved:***

***i. To continue the fees at £35 per full plot and £18 per half plot for the 2020/21 season. New allotment holders will continue to pay a £100 deposit.***

***ii. To amend the allotment policy:***

- To reflect present administrative procedures***



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- *To delegate the approval of structures and sheds within the guidelines to the Open Spaces Officer in consultation with the Open Spaces team*
- *To preclude the planting of new trees on an allotment.*
- iii. To amend clause 10 of the tenancy agreement to preclude the planting of new trees.*

### **61. To receive a Risk Assessment Report on the Cobden Hill Dell and agree actions to be taken.**

A report on this item together a copy of with the Risk Assessment Report by GHPC had been circulated prior to the meeting. The history, options and implications for public safety were discussed. It was then

#### **Resolved:**

- a) To obtain a cost for an engineer's report, including an estimate of possible income from infilling.*
- b) To obtain an estimate for the erection of a fence around the perimeter of the Dell.*
- c) To install improved signage showing the danger of the Dell.*
- d) To ask the open spaces team to remove the rope swing and bench, if they are unable to do so, contractors to be instructed*
- e) To clarify with GHPC the route of the footpath detailed in their report and advise HCC Rights of Way of the recommendations of the report.*
- f) That estimates, when received, are discussed at Full Council to enable a decision to be made quicker.*

### **62. To consider the latest financial statements**

These had been circulated prior to the meeting. The PCM confirmed that a refund had been obtained from the supplier in respect of the broadband problems which resulted in an increased security cost. The report was then noted.

#### **Next meeting 13<sup>th</sup> July 2020 at 2.30pm.**

Please note that the time of the meeting is subject to change and will be confirmed nearer the date.

**There being no further business the meeting closed at 3.30pm**

**Chairman ..... Date .....**