



ALDENHAM PARISH COUNCIL

Minutes of the meeting of the **FULL COUNCIL** using www.zoom.us at 2.30pm on 26th October 2020.

Present: Cllrs E Samuelson (Chair), D Wickham, M Cherry, D Lambert, C Kilhams, P De Skuba & A Rubinson.

Officer: P Evans (Parish Council Manager).

Cllr B Evans was not present and did not send his apologies.

162. Apologies for absence.

Apologies were received from Cllrs S Khawaja & J Lefton. It was noted that the council have accepted that Cllr H Jones has a three-month maternity sabbatical.

163. Declarations of interest on any item on the Agenda – None.

164. To adjourn the meeting for members of the public to address the Council (in accordance with Standing Order 3e)

There were no members of the public present.

165. To approve and adopt the minutes of the Full Council meeting held on 29th September 2020.

These minutes were signed as a true record by Cllr E Samuelson, and adopted by the council.

166. To receive the Manager's report (for information only).

This had been previously circulated and is attached for reference purposes.

167. Chairman's Announcements.

Cllr E Samuelson reported that the Radlett Remembrance Service will be an on-line version this year. The service at Letchmore Heath will be on site and Cllr D Lambert agreed to lay the wreath on behalf of APC.

Cllr P De-Skuba joined the meeting at 2.48pm.

168. To decide whether to enter into partnership arrangement with Govia Thameslink Railway to adopt Radlett Railway Station.

A report on this matter had been circulated prior to the meeting. The PCM reported that he had approached the station master at Radlett Station to discuss ways in which the approach to the station could be improved. He and a member of the Open Spaces Team had met members of Govia Thameslink on site, and there was enthusiasm from them. They outlined



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partnerships that they had with various community groups to improve their stations. Members discussed this further and agreed that it was an idea worth investigating. It was then,

Resolved that APC enter into early discussions regarding a partnership arrangement with Govia Thameslink for Radlett Railway Station.

169. To authorise the payment of accounts for October.

A list of payments had been circulated prior to the meeting. There were some questions regarding the grant payment to RCT and the survey at Radlett Bowls Club. It was then;

Resolved that all payments appended to these minutes are approved, and that the BACS list is signed by Cllrs M Cherry & E Samuelson to authorise the PCM to complete these transactions.

170. The Full Council is asked to receive and adopt the minutes and approve publication on the Council website of the following Committees (In accordance with Standing Order 6.4.8).

Resolved to adopt the following minutes and recommendations;

a) Planning Committee meetings of 21st September & 5th October 2020.

b) Finance & General Purposes Committee meeting 12th October 2020.

Re: - The effectiveness of the internal auditor.

(i) That Cllr M Cherry will carry out quarterly random checks on financial procedures and report his findings to this committee.

Re: NALC/SLCC recommendations for staff remuneration 2020/21.

(ii) That all staff receive the 2.75% increase, including London Weighting where applicable, backdated to 1st April 2020.

Re: The Parish Council Manager report.

(iii) That APC adopt items (a,i) to (a,ii) in the report, which, as they affect specific staff members will not be recorded.

(iv) That holidays accrued but not taken in 2020 due to lockdown etc. can be carried forward to be used in 2021, although staff are to be encouraged to take holiday in 2020 for their own welfare.

(v) That the committee will not, for 2020 be awarding the discretionary day during the Christmas/New Year period, and that as the office is closed this will be taken from the staff holiday allocation.



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Re: — CiL Grants

- (vi) *That a CiL grant of £8,750 is paid to Aldenhams War Memorial Hall management committee on production of invoices.*
- (vii) *That a CiL grant of £1,562.85 is paid to Radlett Bowls Club.*
- (viii) *That a CiL grant of £10,000 is paid to 1st Radlett Scouts subject to production of satisfactory invoices.*

171. Items of interest from Minutes of other authorities (for information only)

Cllr C Kilhams reported on the Phillimore Rec 100-year celebration event working party, now that they have some more funding available they will discuss planning other activities.

Cllr D Lambert reported that there was growing opposition to the proposed solar farm.

Cllr D Wickham reported on the recent RCT Board meeting. The RCT had been awarded a grant of £83,000 from the Arts Council which is to support it up to March 2021. The board are also investigating how it can open for small shows.

Cllr A Rubinson joined the meeting at 3.13pm

Cllr P De Skuba reported that he had received an update from County Cllr C Clapper regarding traffic management on Shenley Hill and surrounding roads. She has agreed to fund signage upgrade, including a new gateway feature and enhanced road markings in Shenley Hill, subject to a final estimate for the works. It is hoped that there will also be some traffic speed and volume surveys in Craigwell Avenue, but these are currently suspended. A final report for the area will not be approved until after the elections in May 2021.

The Chairman then moved the following resolution;

That under the Public Bodies (Admission to Meetings) Act 1960 s 1(2), the press and public is excluded from the meeting whilst pertaining to employees of the council or tenders are discussed.

172. To receive the recommendations from Phillimore Rec Improvements Working Party regarding appointment of an architect for the project.

Cllr C Kilhams reported that the working party had received eight tenders, which they had reduced to three companies. These were interviewed on-site by three of the working party with the other two joining via zoom. After a long deliberation the recommendation was to appoint a local company who seemed to understand the working parties remit. After a further discussion it was;

Resolved that Milligan Knight are appointed as architects for the Phillimore Rec Improvements Project, within a budget of £10,000.



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Next meeting 23rd November 2020 – 2.30pm

There being no further business the meeting closed at 3.43pm

Chairman Date