



ALDENHAM PARISH COUNCIL

Notice is hereby given of a meeting of the
Finance & General Purposes Committee of the Council.
This is to be held using www.zoom.us – Meeting ID: 821 9125 3463
password: 833160 on **Monday 23rd November 2020 at 4.00pm.**

Peter Evans
Parish Council Manager
17th November 2020

AGENDA

1. To receive apologies for absence.
2. Declarations of interest on any item on the Agenda.
 - a) Disclosable pecuniary interests they or their spouse/partner have in any matter which is to be considered at this meeting.
 - b) Members must also declare any other pecuniary or non-pecuniary interests they have in any matter to be considered at this meeting.
3. To adjourn the meeting for members of the public to address the Committee (in accordance with Standing Order 3e).
4. To approve and adopt the minutes of the meeting held 29th June 2020 (in accordance with standing order 12c).
5. Managers' Report.
6. Chairman's Announcements.

The Chairman will then move to the following resolution;
That under the Public Bodies (Admission to Meetings) Act 1960 s 1(2), the press and public is excluded from the meeting whilst matters pertaining to employees of the council or tenders are discussed.
7. To receive the Parish Council Manager report.

Next meeting – January 11th 2021 – 7.30pm

All members of the Public & Press are welcome to view the meeting via [https://zoom.us/](https://zoom.us) If you have any problems please contact the Parish Council Manager Peter Evans on manager@aldenham-pc.gov.uk or on 07833 251115. If you wish to speak during the session titled, *To adjourn the meeting for members of the public to address the Committee.* Please again let the Parish Council Manager. You may address the Committee regarding any items on the agenda, or any matter affecting the Parish. This agenda item has a time limit of 10 minutes. Each person can speak for a maximum of three minutes, there will not be a formal discussion, and the Committee will decide either to put the matter on a further agenda (of the Council or a Committee) or ask the Parish Council Manager to write to you.



Managers' Report – November 2020

To appoint a project manager for the remedial works on the allotment drive (see minute 44)
That Beacon Surveying Services Ltd be appointed as project managers for the remedial works on the allotment drive with a budget of £6,000 being allocated from Earmarked Reserves – Allotments. – On FC agenda to discuss tenders received. 23/11.

To consider a CiL grant for Aldenhams War Memorial Hall -- £8,750 towards creation of a centenary garden at the hall (see minute 65)
That a CiL grant of £8,750 is paid to Aldenhams War Memorial Hall management committee on production of invoices. – Trustees advised – concerned as to how they will pay before receiving funds. 20/10.

To consider a CiL grant for Radlett Bowls Club -- £1,562.85 towards repairs to the surrounds at the ground. (see minute 72a)
That a CiL grant of £1,562.85 is paid to Radlett Bowls Club. – Work commenced.

To consider a CiL grant for 1st Radlett Scouts -- £12,000 for new front entrance to Scout Hut. (see minute 72b)
That a CiL grant of £10,000 is paid to 1st Radlett Scouts subject to production of satisfactory invoices. – Advised but they have realised (because pointed out by PCM that they need planning permission, currently drawing up plans which APC will submit.

To review the effectiveness of the internal auditor (see minute 73)
That Cllr M Cherry will carry out quarterly random checks on financial procedures and report his findings to this committee.

To review the NALC/SLCC recommendations for staff remuneration 2020/21 (see minute 74)
That all staff receive the 2.75% increase, including London Weighting where applicable, backdated to 1st April 2020. – staff advised.

To review the following policies (see minute 75)

- a) Capability
 - b) Data Protection/GDPR
- Resolved to adopt both policies.***

To review the latest financial statements (see minute 77a).
Resolved to adopt the report but to ask the PCM to bring any further quarterly cleaning maintenance invoice to this committee before authorisation. – Latest invoice received, GM has been asked for information regarding cleaning/maintenance that has taken place during lockdown before decision made regarding payment.