



ALDENHAM PARISH COUNCIL

Minutes of the **Annual** meeting of the **COUNCIL** using video conferencing at 2.30pm on 26th May 2020.

Present: Councillors J Lefton (Chairman), E Samuelson, H Jones, D Wickham, A Rubinson, C Kilhams, P De Skuba, M Cherry, D Lambert, S. Khawaja & B Evans.

Officer: P Evans (Parish Council Manager) & M Duong (Assistant Manager).

Cllr S. Khawaja was not present and did not send apologies.

Before the meeting Cllr J Lefton read out a statement from Cllr G Walton in which he announced his resignation from the council with immediate effect. All those present asked the PCM to pass on to G Walton their gratitude for his work and dedication to the council over many years. The PCM will also inform HertsmereBC that APC have a vacant position.

1. Apologies for absence – None. To elect a Chairman of the Council and sign the Acceptance of office.

Cllr J Lefton and Cllr E Samuelson had put themselves forward as joint-chairman. This was seconded by Cllrs M Cherry & H Jones, and as there were no other nominations, they were duly elected. Cllr J Lefton assumed the role of Chairman for this meeting. They will sign the acceptance of office forms once the office is open.

1. To receive and accept apologies for absence. -- none.

2. To elect the Vice –Chairman of the Council.

As there are two chairmen it was agreed not to fill this position.

2. To confirm dates and times of meetings for 2020/21.

The PCM had circulated the proposed dates prior to the meeting. There was one query re the APM in March 2021 which coincides with Passover so the PCM was asked to review this in conjunction with the Chairmen. There was also a discussion regarding the timings of the meeting whilst the Radlett Centre is closed. Currently they are held at 2.30pm and over zoom, but with some councillors returning to work this may not be convenient. Councillors were asked to e-mail their preferred times to the PCM.

Subject to the APM date in 2021, these dates were then confirmed.

3. To appoint committees and representatives (in accordance with Standing Order 6.1.5).



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The revised structure is attached. The Planning and Open Spaces Committee have five members, Community Development six members and Finance & General Purposes seven members.

4. All Committees to retire and appoint their Chairman.

Those appointed are shown on the attached structure. There were two nominations for the position of Chairman of the Planning Committee, Cllrs S Khawaja & M Cherry. There was a vote and Cllr M Cherry was duly elected Chairman.

5. To confirm members of the Finance & General Purposes Committee.

As in previous years the Chairman & Vice Chairman of the Council, and each elected Committee Chairman were automatic members of the F&GP Committee.

As there are only three nominating committees and the Chairman of the Council was also the Chairman of the Community Development Committee, there were three vacancies.

Cllrs D Lambert, C Kilhams and S Khawaja were nominated by Cllr J Lefton and seconded by Cllr M Cherry and were duly elected.

6. To confirm membership of the working parties

Those councillors appointed to the working parties are shown on the attached sheet. Members asked the PCM to check with C Wilkins and G Balen to see if they wish to remain on the Radlett Gardens Working Party.

7. Appoint Representatives to Vacancies on Outside Bodies.

Those appointed are shown on the attached schedule.

8. To review Standing Orders & Financial Regulations.

The PCM had circulated new financial regulations issued by NALC. He stated that there were few amendments which were accepted. No changes were suggested to standing orders, except that with immediate effect all agendas will start at item 1, minutes will continue to follow the previous pattern. These were then adopted.

9. To agree the Standing Orders & Direct Debits.

The PCM had circulated the current list of direct debits and standing orders. These were noted.

10. To review the Asset Register and Deeds held by the Council.

This had been circulated prior to the meeting by the PCM. The PCM was asked to confirm when the latest valuations were carried out and whether these were index linked insurance valuations.

There being no further business the meeting closed at 3.04pm

Chairman Date



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MEMBERSHIP OF COMMITTEES 2020/21

Planning Committee – (5 Members)

Councillor M Cherry (Chairman)
Councillor S Khawaja
Councillor A Rubinson
Councillor J Lefton
Councillor E Samuelson

Open Spaces Committee – (5 Members)

Councillor D Wickham (Chairman)
Councillor S Khawaja
Councillor H Jones
Councillor P De Skuba
Councillor A Rubinson
Councillor C Kilhams

Community Development Committee – (6 Members)

Councillor E Samuelson (Chairman)
Councillor S Khawaja
Councillor C Kilhams
Councillor P De Skuba
Councillor A Rubinson
Councillor H Jones

Finance and General Purposes Committee – (7 Members)

Councillor M Cherry
Councillor D Wickham
Councillor E Samuelson
Councillor D Lambert
Councillor S Khawaja
Councillor J Lefton
Councillor C Kilhams

WORKING PARTIES

Radlett Neighbourhood Plan
E Samuelson (Chairman)
C Wilkins
Prof L Vaughan
L Selby
S Pole
G Taylor
A Cole

Phillimore Rec Improvements Project
Councillor H Jones
Councillor M Cherry
Councillor E Samuelson
Councillor C Kilhams
Councillor A Rubinson



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<u>Radlett Gardens Project</u>
Councillor C Kilhams
Councillor J Lefton
Councillor E Samuelson
Councillor A Rubinson
G Balen

<u>Pegmire/Summerhouse Lane Project</u>
Councillor M Cherry
Councillor A Rubinson
Councillor E Samuelson
Councillor S Khawaja

<u>Around Radlett</u>
<u>Councillor J Lefton</u>
<u>Councillor E Samuelson</u>

MEMBERSHIP OF OUTSIDE BODIES

Elstree Airport Consultative Committee	Councillor D. Lambert
Aldenham Country Park	Councillor E Samuelson Councillor M Cherry
Aldenham Alms-houses	Councillor H Jones
Aldenham Memorial Hall	Councillor D. Lambert
Trustees of the Gravel Allotments	Councillor D. Lambert Councillor E Samuelson
Trustees of the Platt Subsidiary Foundation	Councillor C Kilhams (expires 30/6/2023) & Councillor J Lefton (expires 30/6/2023)
Trustees of the Radlett Centre Trust	Councillor D Wickham Councillor M Cherry
Radlett Village Institute	Councillor C Kilhams Councillor D Wickham Councillor H Jones
Radlett Festival Committee	Councillor S Khawaja