



ALDENHAM PARISH COUNCIL

Minutes of the meeting of the **FULL COUNCIL** held at 3.05pm on 26th May 2020, via zoom video conferencing.

Present: Councillors J Lefton (Chairman), E Samuelson, H Jones, D Wickham, A Rubinson, C Kilhams, P De Skuba, M Cherry, D Lambert, S. Khawaja & B Evans.

Officer: P Evans (Parish Council Manager) & M Duong (Assistant Manager).

114. Apologies for absence.

All councillors were present.

115. Declarations of interest on any item on the Agenda. – none.

116. To adjourn the meeting for members of the public to address the Council (in accordance with Standing Order 3e)

There were no members of the public.

Cllr S Khawaja arrived at 3.24pm.

117. To approve and adopt the Minutes of the Full Council meeting held on 27th April 2020.

These minutes were signed as a true record by Cllr J Lefton, and adopted by the Council.

118. To receive the Manager's Report (for information only).

This had been circulated prior to the meeting and is attached for reference purposes.

119. Chairman's Announcements. – None.

120. To receive an update and ratify any decisions made by PCM under delegated powers.

This was duly noted.

121. To authorise the payment of accounts for May.

These had been circulated prior to the meeting. Some questions were raised regarding the payments for works at the depot and the HR contract. It was then;

Resolved that all payments as appended to these minutes are approved, and that Cllrs J Lefton & M Cherry will e-mail the PCM and Asst Manager authorising them to complete these transactions.



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122. The Full Council is asked to receive and adopt the minutes and approve publication on the Council website of the following Committees (In accordance with Standing Order 6.4.8).

Resolved to adopt the following minutes and recommendations;

- a) *Planning Committee meetings of 20th April & 4th May 2020.***
- b) *Open Spaces Committee meeting 11th May 2020.***

Re: —Allotment Policy

- (i) To delegate the approval of structures and sheds within the guidelines to the Open Spaces Officer in consultation with the Open Spaces team*
- (ii) To preclude the planting of new trees on an allotment.*
- (iii) To amend clause 10 of the tenancy agreement to preclude the planting of new trees.*

Re -- Risk Assessment Report on the Cobden Hill Dell

- (iv) To obtain a cost for an engineer's report, including an estimate of possible income from infilling.*
- (v) To obtain an estimate for the erection of a fence around the perimeter of the Dell.*
- (vi) To install improved signage showing the danger of the Dell.*
- (vii) To ask the open spaces team to remove the rope swing and bench, if they are unable to do so, contractors to be instructed.*
- (viii) To clarify with GHPC the route of the footpath detailed in their report and advise HCC Rights of Way of the recommendations of the report.*
- (ix) That estimates, when received, are discussed at Full Council to enable a decision to be made quicker.*

123. Items of interest from Minutes of other authorities (for information only)

There was some discussion regarding the closing off of Newberries Parade slip road, although members queried why it appeared only part of it had been closed by HertsCC Highways.

Cllr E Samuelson reported on the Aldenham Country Park.

Cllr P De Skuba reported that it appears that traffic is speeding in Craigweil Avenue.

The Chairman then moved the following resolution;

That under the Public Bodies (Admission to Meetings) Act 1960 s 1(2), the press and public is excluded from the meeting whilst pertaining to employees of the council or tenders are discussed.

124. To receive a report from the Parish Council Manager.



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The PCM had been advised by the HR Consultants of the HMRC allowances for staff working at home during the covid19 pandemic. After discussion it was agreed to pass the details to staff of how to apply direct to HMRC for this allowance.

125. To discuss the next steps on the Summerhouse Lane & Gravel Allotment developments.

Members discussed the report and it was then

Resolved;

- a) That APC explore the possibility of a joint venture with HertsmereBC to build affordable housing on Pegmire/Summerhouse Lane.***
- b) That APC only promotes its own site at Pegmire/Summerhouse Lane and informs the neighbouring land owners that it is too difficult to promote the whole site currently.***
- c) That APC asks its representatives on the Gravel Allotments Trust to discuss with the other HertsmereBC and independent Trustees that they explore the possibility of a joint venture with HertsmereBC to build affordable housing on the Gravel Allotment site.***

Date of the next meeting 22nd June 2020 at 2.30pm.

There being no further business the meeting closed at 4.30pm

Chairman Date