



ALDENHAM PARISH COUNCIL

DRAFT Minutes of the meeting of the **OPEN SPACES COMMITTEE** using www.zoom.us at 2.30pm on Monday 8th February 2021.

Present: Cllrs D Wickham (Chair), C Kilhams, A Rubinson & S Khawaja.

Officer: W McLean (Open Spaces Officer), P Evans (Parish Council Manager)

16 members of the public were also present.

86. Apologies for absence

Apologies were received from Cllr H Jones.

87. Declarations of interest on any item on the Agenda - none

88. To adjourn the meeting for members of the public to address the Council (in accordance with Standing Order 3e)

Cllr D Wickham suspended standing orders so that members of the public present could address the committee.

Three members of the public spoke about agenda item 8.

The members of the public were thanked for their comments and standing orders were then resumed. Cllr D Wickham then asked if agenda item 8 could be brought forward which was agreed.

89. To approve and adopt the minutes of the meeting held on 25th November 2020

These minutes were adopted by the Open Spaces Committee, and will be signed as a true record by Cllr D Wickham when the office is open.

90. To review allotment policy for 2021

A report had previously been circulated prior to the meeting. Following discussion, it was

Resolved:

- a) To amend the allotment policy to allow the planting of dwarf root stock fruit trees on 25% of the plot. Trees should be positioned so that they do not encroach on neighbouring plots. Allotment tenants are to be requested to send details of any trees to be planted to the Open Spaces Officer.**
- b) To amend the allotment procedure when a plot is vacated. They will now be tidied and trimmed by the Open Spaces Team and the new tenant will be asked if they would like to retain the trees (if any) on the plot.**
- c) To adopt the Allotment Code of Conduct.**



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Cllr D Wickham then spoke regarding the proposed Allotment Liaison Group. He stated that it is the council's responsibility to manage and run the allotments. Individual or groups of allotment holders could raise specific issues in the public section of the Open Spaces Committee meetings held each quarter but it should not become a forum to micro-manage allotments.

91. Chairman's Announcements – None.

92. To receive the Officer's Report (for information only)

This had been previously circulated and was noted.

93. To Receive the Open Spaces Team Report (for information only)

This had been previously circulated and was noted.

94. To consider an extension to Radlett Bowls Club pavilion

A report had been previously circulated. Following discussion, it was:

Resolved that the request be approved in principle, subject to amendments to the lease incorporating separate meters for the utilities which Radlett Bowls Club would pay direct to the companies and an increase in rent to reflect the increase in insurance charges made for the extra buildings.

95. To note closures on Aldenhams Parish Council Land

In order to prevent rights of access the following were closed for 24 hours on 28th – 29th January 2021:

- Gates from properties at Elm Walk to the allotments
- Gates from properties at The Mews onto The Rose Field and access path at rear of properties on Cobden Hill
- The gate alongside Letchmore Heath Children's Play area

These dates were noted.

96. To receive the financial reports

A report had been circulated prior to the meeting. Following discussion, the report was noted.

Next meeting 10th May 2021 – 2.30/7.30pm (time to be confirmed)

There being no further business the meeting closed at 3.20pm

Chairman Date