



ALDENHAM PARISH COUNCIL

Open Spaces Team Report - February 2021

Staffing

The Open Spaces team presently have one full time member of staff and three part-time (working 4 days, 3 days and 3 mornings). We also have another member of staff working on a casual basis, when needed. The team are currently operating in smaller units to accommodate Covid restrictions.

Work

The OST and PCM continue to use a summary of the task assessments to complete a weekly work allocation schedule and add monthly and new tasks to the schedule.

The team have now completing tidying after the summer and started winter maintenance. The work over the autumn/winter has included:

- Pressure washing and cleaning the children's play equipment and outdoor gym equipment at Phillimore Recreation Ground and Letchmore Heath Play Area (twice daily due to covid situation), and the Radlett Centre steps
- Maintain and clean notice boards (x5) and put weekly notices up
- Litter pick, empty all litter and dog bins at Phillimore Recreation Ground, Letchmore Heath, Radlett Gardens, Scrubbitts Wood, KGV (including car park), Aldenham Green, Wellhouse Dell, Cobden Hill Dell and Tykeside
- Allotments-cleared vacant plots and cut back bramble from fence line
- H&S depot report- carried out actions for all lifting equipment, ladders and roller shutters to be tested and certificated
- From November 2020 - weekly events at Phillimore Recreation Ground with the children/teachers from Fair Field Junior School which has included planting 500 daffodils bulbs in PRG, numbering and putting up 20 Bird Boxes and 5 Bat boxes in Fir Spring Wood, also walks around the Wood and the playground (Mentioned in Autumn school letters 8&9)
- Pruned shrubs at Radlett Gardens
- Leaf clearing at Phillimore Recreation Ground/playground, Letchmore Heath/playground, Radlett Gardens, Aldenham Green, Scrubbitts Wood and Tykeside
- Recycling figures show for the period of Oct-Dec we have collected a total of 208 tons (11 ton of pruning's/branches and 197 ton of leaves), the leaves have been used by the allotment holders and the prunings/branches are chipped and reused in PRG for mulching purposes
- Ordered parts, cleaned and completed repairs of machinery
- Completed repairs and painted Phillimore Recreation Ground play equipment
- Christmas tree - checked lights, secured the tree, fixed barrier fences around the tree. After Christmas - cut and removed tree which was chipped and recycled
- High Street lights - tested, turned the lights on and off as required
- Fir Spring Wood - removed dangerous tree, removed Laurel (invasive species) and planted Hawthorn and Field Maple whips as set out in the recommendations from the Tree Management Plan
- Successful Application of the Green Flag Management Plan with the Open Spaces Officer

Institute of Groundsmanship (IOG) Membership

Membership renewal of the IOG is due annually in March. Although the cost for this year has not been confirmed it has previously been £150pa.



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The OST have agreed that 'The Parks Management Forum' (PMF), which is specifically aimed at parks, rather than the focus of the IOG which primarily sports grounds and pitches. Fee options, per member, for the PMF are £35, £50, £75 or other.

The OST propose to cancel membership of the IOG and join the PMF (basic level) at an initial cost of £35.