

ALDENHAM PARISH COUNCIL

<p>Council Document</p> <p>To consider budget proposals from all committees for 2021/22 and make a recommendation to the Council for a total precept demand for 2021/22 to Hertsmere Borough Council.</p>	<p>AGENDA item 9</p> <p>Finance & General Purposes Committee Meeting 17th February 2021</p>
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Since the meeting in January, representatives of Aldenham Parish Council (APC) met with members of the Radlett Centre Trust Board to discuss how the Radlett Centre will be funded, and these changes have been agreed by the RCT Board. As a result of these discussions changes were made to the budget presented at full council on 25th January, also the HR consultants have advised APC of an increase of three per cent from April. These adjustments are now reflected in the attached budgets. (appendix a-d).

A summary is as follows;

<u>Income</u>		<u>Expenditure</u>	
Admin	£ 4,000	Admin	£386,124
Open Spaces	£ 8,300	Open Spaces	£216,996
Comm Development	£ 1,500	Comm Development	£ 96,232
Total	<u>£13,800</u>	Total	<u>£699,352</u>

This shows a net budget requirement of £685,552, a decrease of £1,060 on the 2020/21 budget of £668,612. As stated before HertsmereBC have informed APC that the tax base figure is 5236. So if you divide the budget required figure of £668,612 by the new tax base of 5236, the amount paid at Band 'D' level by the council tax payers of Aldenham Parish is £130.93.

The 2020/21 this figure was £131.28, this leads to a decrease of 35p, a percentage decrease of 0.27% which still does not achieve the guidelines from the F&GP Committee in October 2020 which indicated that it wanted to see a reduction of 5%.

To achieve this there must be further cost savings of approximately £32,519

Members are asked to consider this budget, and agree the recommended precept requirement to Full Council.

Peter Evans
Parish Council Manager

Annual Budget - By Centre (Actual YTD Month 10)

Note: F&GP Committee meeting 17th February 2021

	<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
<u>101</u> <u>Administration</u>												
1010 Compost Bags Income	1,800	2,206	0	0	1,800	0	1,800	630	500	0	0	
1020 Miscellaneous Income	500	409	0	0	500	0	500	5,284	500	0	0	
1025 Bank Interest Received	0	0	0	0	3,000	0	3,000	4,291	3,000	0	0	
1035 Walks booklet income	0	14	0	0	0	0	0	2	0	0	0	
1037 Footpath Maps Income	0	90	0	0	0	0	0	18	0	0	0	
1076 Precept	0	0	0	0	686,612	0	686,612	686,613	0	0	0	
1080 Agency Scs income - RCT	4,755	4,755	0	0	4,851	0	4,851	0	0	0	0	
	<u>Total Income</u>	<u>7,055</u>	<u>7,473</u>	<u>0</u>	<u>0</u>	<u>696,763</u>	<u>0</u>	<u>696,763</u>	<u>696,838</u>	<u>4,000</u>	<u>0</u>	<u>0</u>
4000 Salaries	118,429	118,463	0	0	101,898	0	101,898	85,647	105,228	0	0	
4005 Overtime	600	485	0	0	600	0	600	81	500	0	0	
4015 ERS NIC&Pension	41,450	41,490	0	0	35,664	0	35,664	29,229	37,508	0	0	
4030 Travel	700	437	0	0	700	0	700	71	700	0	0	
4100 Utilities - Gas,elec & water	10,000	8,055	0	0	11,000	0	11,000	2,796	10,000	0	0	
4110 Insurance	11,203	8,572	0	0	11,539	0	11,539	11,676	13,500	0	0	
4120 Telephone	1,768	1,109	0	0	1,200	0	1,200	894	1,500	0	0	
4135 Office Rental	6,416	6,416	0	0	6,547	0	6,547	4,910	0	0	0	
4140 Professional Fees	1,000	1,250	0	0	3,000	0	3,000	0	4,000	0	0	
4150 Audit & Accountancy	2,500	2,765	0	0	2,600	0	2,600	410	2,652	0	0	
4200 Office Cost	4,192	3,742	0	0	5,224	0	5,224	2,551	5,224	0	0	
4225 IT	6,000	10,797	0	0	13,000	0	13,000	12,824	16,000	0	0	
4240 Training	1,500	1,970	0	0	2,000	0	2,000	1,189	2,000	0	0	
4300 Agency Services	1,567	1,552	0	0	7,500	0	7,500	6,530	8,200	0	0	

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Annual Budget - By Centre (Actual YTD Month 10)

Note: F&GP Committee meeting 17th February 2021

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4400	Office Equipment	1,000	320	0	0	0	0	0	0	0	0	0
4405	Asset Purchase	1,000	2,642	0	0	1,000	0	1,000	1,300	17,500	0	0
4410	R&M Premises	6,000	5,762	0	0	9,000	0	9,000	2,713	0	0	0
4415	RCT Cleaning & Maintenance	10,500	10,978	0	0	10,916	0	10,916	3,515	0	0	0
4437	Neighbourhood Plan Expenditure	4,000	2,845	0	0	0	0	0	1,050	1,000	0	0
4490	Miscellaneous Expenditure	500	447	0	0	500	0	500	97	500	0	0
4495	Compost Bags Costs	1,800	1,899	0	0	1,800	0	1,800	0	500	0	0
4497	Footpath Maps costs	0	180	0	0	100	0	100	0	0	0	0
4510	Subscriptions	2,200	2,784	0	0	2,500	0	2,500	2,366	2,500	0	0
4530	Radlett Centre Trust Grant	0	0	0	0	120,000	0	120,000	100,000	137,000	0	0
4531	RCT life cycle grant	0	0	0	0	16,000	0	16,000	16,000	0	0	0
4600	Election Costs	0	0	0	0	2,000	0	2,000	0	5,000	0	0
4610	Contingency	0	0	0	0	17,450	0	17,450	0	5,000	0	0
4612	Newberries Car Park Grant	0	0	0	0	8,512	0	8,512	8,511	8,512	0	0
4613	Chairman's Allowance	0	0	0	0	1,600	0	1,600	322	1,600	0	0
	Overhead Expenditure	234,325	234,960	0	0	393,850	0	393,850	294,683	386,124	0	0
	Movement to/(from) Gen Reserve	(227,270)	(227,486)			302,913		302,913	402,154	(382,124)		
<u>201</u>	<u>Open Spaces</u>											
1020	Miscellaneous Income	100	725	0	0	100	0	100	61	100	0	0
1070	Grants R'ved - Other	0	1,000	0	0	0	0	0	0	0	0	0
1150	Allotments Income	2,200	2,488	0	0	2,200	0	2,200	2,471	2,200	0	0
1160	Site Rental	2,500	6,367	0	0	6,500	0	6,500	4,244	6,000	0	0
	Total Income	4,800	10,580	0	0	8,800	0	8,800	6,776	8,300	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

Note: F&GP Committee meeting 17th February 2021

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4000	Salaries	120,720	87,370	0	0	115,862	0	115,862	76,651	105,228	0	0
4005	Overtime	3,570	2,659	0	0	3,000	0	3,000	625	3,000	0	0
4015	ERS NIC&Pension	32,570	16,672	0	0	31,283	0	31,283	11,741	37,508	0	0
4030	Travel	650	352	0	0	600	0	600	106	600	0	0
4100	Utilities - Gas,elec & water	4,774	4,622	0	0	4,750	0	4,750	1,902	5,814	0	0
4120	Telephone	1,200	715	0	0	0	0	0	0	0	0	0
4225	IT	0	0	0	0	0	0	0	360	0	0	0
4240	Training	2,000	375	0	0	1,000	0	1,000	726	2,500	0	0
4401	Open spaces	10,000	10,437	0	0	9,500	0	9,500	11,646	12,000	0	0
4405	Asset Purchase	9,000	7,340	0	0	8,000	0	8,000	5,980	8,000	0	0
4411	Depot	9,500	10,931	0	0	9,400	0	9,400	7,855	9,800	0	0
4417	Fleet management	7,023	8,042	0	0	7,163	0	7,163	4,476	7,306	0	0
4441	High street	2,500	1,593	0	0	3,000	0	3,000	537	4,500	0	0
4451	Tree Management	11,050	11,050	0	0	8,000	0	8,000	6,992	12,240	0	0
4460	Protective Clothing	1,300	738	0	0	1,600	0	1,600	653	1,500	0	0
4490	Miscellaneous Expenditure	500	0	0	0	500	0	500	0	500	0	0
4492	Security	5,500	8,850	0	0	8,500	0	8,500	4,049	6,500	0	0
	Overhead Expenditure	221,857	171,744	0	0	212,158	0	212,158	134,298	216,996	0	0
	Movement to/(from) Gen Reserve	(217,057)	(161,164)			(203,358)		(203,358)	(127,522)	(208,696)		
<u>301</u>	<u>Community Development</u>											
1020	Miscellaneous Income	500	0	0	0	500	0	500	0	500	0	0
1021	Winter Fair Income	1,000	1,874	0	0	1,000	0	1,000	0	1,000	0	0
1062	Grant R'ved- Limitless	0	1,569	0	0	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

Note: F&GP Committee meeting 17th February 2021

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1063	Grant R'ved - Winter Fair	0	3,500	0	0	0	0	0	0	0	0	0
1070	Grants R'ved - Other	0	0	0	0	0	0	0	6,978	0	0	0
1240	Newsletter Advertising Income	2,250	100	0	0	1,500	0	1,500	0	0	0	0
	Total Income	3,750	7,044	0	0	3,000	0	3,000	6,978	1,500	0	0
4000	Salaries	21,786	19,269	0	0	36,810	0	36,810	30,859	40,728	0	0
4005	Overtime	500	423	0	-815	1,000	0	185	61	500	0	0
4015	ERS NIC&Pension	3,461	2,964	0	0	8,098	0	8,098	7,540	9,299	0	0
4030	Travel	150	191	0	0	360	0	360	0	360	0	0
4040	External Staffing	2,250	750	0	0	1,500	0	1,500	750	0	0	0
4226	Webiste Design & Maintenance	1,500	937	0	815	500	0	1,315	1,667	900	0	0
4405	Asset Purchase	3,950	0	0	0	4,000	0	4,000	2,250	5,000	0	0
4420	Christmas Lights	2,500	3,702	0	0	2,600	0	2,600	4,754	5,500	0	0
4433	Event - Summer	4,250	5,738	0	0	3,000	0	3,000	0	3,000	0	0
4434	Event - Winter Fair	4,000	5,475	0	0	4,000	0	4,000	283	4,000	0	0
4435	Event - varies	2,750	993	0	0	3,000	0	3,000	2,481	3,000	0	0
4438	Youth Council Expenditure	250	252	0	0	250	0	250	0	255	0	0
4470	Newsletter Delivery	1,500	1,043	0	0	1,000	0	1,000	750	1,020	0	0
4475	Newsletter Printing	8,500	7,921	0	0	8,000	0	8,000	3,463	8,670	0	0
4490	Miscellaneous Expenditure	500	0	0	0	500	0	500	0	500	0	0
4519	Grants	3,500	3,404	0	0	13,500	0	13,500	4,632	13,500	0	0
	Overhead Expenditure	61,347	53,062	0	0	88,118	0	88,118	59,489	96,232	0	0
	Movement to/(from) Gen Reserve	(57,597)	(46,019)			(85,118)		(85,118)	(52,511)	(94,732)		
<u>501</u>	<u>General</u>											

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Annual Budget - By Centre (Actual YTD Month 10)

Note: F&GP Committee meeting 17th February 2021

		<u>2019/20</u>		<u>2020/21</u>						<u>2021/22</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1025	Bank Interest Received	3,000	10,217	0	0	0	0	0	0	0	0	0
1076	Precept	670,486	670,486	0	0	0	0	0	0	0	0	0
1155	Gravel Allotments Rental	1,000	0	0	0	0	0	0	0	0	0	0
	Total Income	674,486	680,703	0	0	0	0	0	0	0	0	0
4491	Annual Reports	0	608	0	0	0	0	0	0	0	0	0
4521	CAB Grant - s142(2A)	9,000	9,000	0	0	0	0	0	0	0	0	0
4530	Radlett Centre Trust Grant	120,000	120,000	0	0	0	0	0	0	0	0	0
4531	RCT life cycle grant	15,000	15,000	0	0	0	0	0	0	0	0	0
4600	Election Costs	1,000	1,000	0	0	0	0	0	0	0	0	0
4610	Contingency	17,450	7,928	0	0	0	0	0	0	0	0	0
4612	Newberries Car Park Grant	8,510	8,511	0	0	0	0	0	0	0	0	0
4613	Chairman's Allowance	1,600	991	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	172,560	163,037	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	501,926	517,666			0		0	0	0		
<u>901</u>	<u>Projects</u>											
4904	Asset Purchase EMR	0	0	0	0	0	0	0	5,750	0	0	0
4906	play equipment plan	0	452	0	0	0	0	0	0	0	0	0
4912	Tree Works	0	6,050	0	0	0	0	0	10,420	0	0	0
4922	Election Fund	0	9,751	0	0	0	0	0	0	0	0	0
4925	Admin Officer	0	4,444	0	0	0	0	0	0	0	0	0
4926	Capital reserves	0	12,615	0	0	0	0	0	11,580	0	0	0
4927	Christmas Lights	0	19,623	0	0	0	0	0	2,375	0	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

Note: F&GP Committee meeting 17th February 2021

	<u>2019/20</u>		Brought Forward	Net Virement	<u>2020/21</u>		Total	Actual YTD	<u>2021/22</u>		
	Budget	Actual			Agreed	EMR			Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>2</u>	<u>199,837</u>			<u>14,437</u>		<u>14,437</u>	<u>324,799</u>	<u>(685,552)</u>		