

## ALDENHAM PARISH COUNCIL

### Public Document

### AGENDA item 10b

To receive the latest financial statements.

Full Council meeting 22<sup>nd</sup> March 2021

Here are the figures for all committee's year to date, this is up to the end of February 2021 which is eleven months into the budget year, so we would expect income and expenditure to be about 91.67% of budget. Overall the Council is on track, and I have reported the large variances.

INCOME						
Committee	Received	Budget YTD	Variance	U/F	Received YTD 2019/20	Reasons
Admin (F&GP)	696,866	696,006	860	F	687,557	Rental income of £5,000 for mast at Radlett Centre offset by APC decision not to charge RCT for Company Secretary Services (£4,532).
Open Spaces	6,776	6,275	501	F	10,287	Annual allotments rent and Radlett Gardens Mast income.
Community Development	6,978	2,501	4,477	F	9,544	This is an accrual for grants received from HertsmererBC Ward Councillors and HCC in 2019/20 for FOC.

<b>Expenditure</b>						
<u>Description</u>	<u>Spend</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>F/U</u>	<u>Spend YTD 2019/20</u>	<u>Reasons</u>
Admin (F&GP)	317,710	340,120	22,410	F	369,918	ERS Pensions above budget as purchased Ill Health cover for LPGS staff (-£1580). Utilities at R Centre below budget by £7,173 due to fact that centre has been closed. Office rental for Qtr4 has not yet been invoiced (+£1,637) As no staff in office costs are minimal, although offset by increased IT requirements to allow home working. So far APC have only paid Qtr. 1 invoices for Premises and Cleaning & Maintenance due to queries on these invoices.
Open Spaces	145,814	172,703	26,889	F	150,217	Reduction in staff number over the year with vacancies not filled immediately as workloads assed against lockdown provisions. This reflects in all staff costs, salaries, overtime, NIC and Pension. Utilities reduced due to less time spent in depot, and with less weekend working security lock up requirements were reduced. The lack of staff in the lockdown period meant that refurbishment work in the depot could be carried out, as well as extra maintenance work such as new fencing in the car park at KGV could be completed.

Community Development	64,195	80,830	16,635	F	51,563	Christmas Lights overspent by £1,654 offset by grants from Griggs and RS&GBA (£1,000). As no summer events or winter fair £7,000 has not been spent. No Spring or Summer Around Radlett leading to savings in printing costs, and external staffing £3,400. Also very few grants given out so savings of nearly £8,000.
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#### Earmarked/Capital Reserves

There has been some expenditure from Earmarked and Capital Reserves this year as follows;

- £5,750 - New flooring, removing walls and redecoration at Depot, as well as redecoration of public toilets.
- £10,420 - Tree works in Fir Spring Wood required through insurance claim.
- £12,405 - Surveys and project manager's fees for allotment drive project.
- £2,375 - Purchase of previously rented Christmas lights for High Street.

#### Section 106/Community Infrastructure Levy (CIL)

The balance in CIL currently stands at £380,725.96. The F&GP Committee have allocated these funds as noted below.

No	Project	CIL Available	Comments
1	High Street Furniture restoration	£12,260.48	£10,589 has already been invoiced
2	Phillimore Rec improvements	£323,432.65	£1,250 already invoiced for topographical survey
4	Community Capital Grants	£58,856.27	£6,064 already paid to Aldenham War Memorial Hall, 1 <sup>st</sup> Radlett Scouts and Radlett Bowls Club.
<b>Totals</b>		<b>£394,549.40</b>	

Peter Evans (Council Manager)

**Aldenham Parish Council**  
**Detailed Income & Expenditure by Phased Budget Heading 28/2/2021**

**Cost Centre Report**

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 Administration</b>								
1010 Compost Bags Income	634	1,650	1,016	1,800			35.2%	
1020 Miscellaneous Income	5,291	462	(4,829)	500			1058.2%	
1025 Bank Interest Received	4,308	2,750	(1,558)	3,000			143.6%	
1035 Walks booklet Income	2	0	(2)	0			0.0%	
1037 Footpath Maps Income	18	0	(18)	0			0.0%	
1076 Precept	686,613	686,612	(1)	686,612			100.0%	
1080 Agency Scs income - RCT	0	4,532	4,532	4,851			0.0%	
	<b>696,866</b>	<b>696,006</b>	<b>(860)</b>	<b>696,763</b>			<b>100.0%</b>	<b>0</b>
<b>Administration :- Income</b>								
4000 Salaries	94,201	93,406	(795)	101,898		7,697	92.4%	
4005 Overtime	124	550	426	600		476	20.7%	
4015 ERS NIC&Pension	32,118	30,558	(1,560)	35,664		3,546	90.1%	
4030 Travel	71	638	567	700		629	10.2%	
4100 Utilities - Gas,elec & water	2,827	10,000	7,173	11,000		8,173	25.7%	
4110 Insurance	11,676	11,539	(137)	11,539		(137)	101.2%	
4120 Telephone	954	1,100	146	1,200		246	79.5%	
4135 Office Rental	4,910	6,547	1,637	6,547		1,637	75.0%	
4140 Professional Fees	0	2,830	2,830	3,000		3,000	0.0%	
4150 Audit & Accountancy	410	1,330	920	2,600		2,190	15.8%	
4200 Office Cost	2,846	4,829	1,983	5,224		2,378	54.5%	
4225 IT	13,870	12,067	(1,803)	13,000		(870)	106.7%	
4240 Training	1,189	1,750	561	2,000		811	59.4%	
4300 Agency Services	6,530	7,365	835	7,500		970	87.1%	

## Detailed Income &amp; Expenditure by Phased Budget Heading 28/2/2021

Month No: 11

## Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4405 Asset Purchase	1,300	1,000	(300)	1,000		(300)	130.0%	
4410 R&M Premises	2,713	7,000	4,287	9,000		6,287	30.1%	
4415 RCT Cleaning & Maintenance	3,570	8,187	4,617	10,916		7,346	32.7%	
4437 Neighbourhood Plan Expenditure	1,050	0	(1,050)	0		(1,050)	0.0%	
4490 Miscellaneous Expenditure	103	462	359	500		397	20.7%	
4495 Compost Bags Costs	0	1,650	1,650	1,800		1,800	0.0%	
4497 Footpath Maps costs	0	0	0	100		100	0.0%	
4510 Subscriptions	2,416	2,500	84	2,500		84	96.6%	
4530 Radlett Centre Trust Grant	110,000	110,000	0	120,000		10,000	91.7%	
4531 RCT life cycle grant	16,000	16,000	0	16,000		0	100.0%	
4600 Election Costs	0	0	0	2,000		2,000	0.0%	
4610 Contingency	0	0	0	17,450		17,450	0.0%	
4612 Newberries Car Park Grant	8,511	8,512	1	8,512		1	100.0%	
4613 Chairman's Allowance	322	300	(22)	1,600		1,278	20.1%	
Administration - Indirect Expenditure	317,710	340,120	22,410	393,850	0	76,140	80.7%	0
<b>Net Income over Expenditure</b>	<b>379,156</b>	<b>355,886</b>	<b>(23,270)</b>	<b>302,913</b>				

## Aldenham Parish Council

## Detailed Income &amp; Expenditure by Phased Budget Heading 28/2/2021

## Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
201 Open Spaces								
1020 Miscellaneous Income	61	75	14	100			61.0%	
1150 Allotments Income	2,471	2,200	(271)	2,200			112.3%	
1160 Site Rental	4,244	4,000	(244)	6,500			65.3%	
	<b>6,776</b>	<b>6,275</b>	<b>(501)</b>	<b>8,800</b>			<b>77.0%</b>	<b>0</b>
Open Spaces :- Income								
4000 Salaries	83,955	94,600	10,645	115,862		31,907	72.5%	
4005 Overtime	625	3,000	2,375	3,000		2,375	20.8%	
4015 ERS NIC&Pension	12,906	20,548	7,642	31,283		18,377	41.3%	
4030 Travel	106	550	444	600		494	17.7%	
4100 Utilities - Gas,elec & water	1,901	4,400	2,499	4,750		2,849	40.0%	
4120 Telephone	(0)	0	0	0		0	0.0%	
4225 IT	360	0	(360)	0		(360)	0.0%	
4240 Training	726	880	154	1,000		274	72.6%	
4401 Open spaces	13,211	8,800	(4,411)	9,500		(3,711)	139.1%	
4405 Asset Purchase	3,810	7,400	3,591	8,000		4,191	47.6%	
4411 Depot	10,096	8,660	(1,436)	9,400		(696)	107.4%	
4417 Fleet management	5,176	6,199	1,023	7,163		1,987	72.3%	
4441 High street	537	1,250	713	3,000		2,463	17.9%	
4451 Tree Management	6,992	7,000	8	8,000		1,008	87.4%	
4460 Protective Clothing	679	1,250	571	1,600		921	42.4%	
4490 Miscellaneous Expenditure	0	375	375	500		500	0.0%	
4492 Security	4,734	7,791	3,057	8,500		3,766	55.7%	
	<b>145,814</b>	<b>172,703</b>	<b>26,889</b>	<b>212,158</b>	<b>0</b>	<b>66,344</b>	<b>68.7%</b>	<b>0</b>
Open Spaces :- Indirect Expenditure								
	<b>(139,038)</b>	<b>(166,428)</b>	<b>(27,390)</b>	<b>(203,358)</b>				
<b>Net Income over Expenditure</b>								

**Aldenham Parish Council**  
**Detailed Income & Expenditure by Phased Budget Heading 28/2/2021**

**Cost Centre Report**

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<b>301 Community Development</b>								
1020 Miscellaneous Income	0	0	0	500			0.0%	
1021 Winter Fair Income	0	1,001	1,001	1,000			0.0%	
1070 Grants Rvcd - Other	6,978	0	(6,978)	0			0.0%	
1240 Newsletter Advertising Income	0	1,500	1,500	1,500			0.0%	
<b>Community Development :- Income</b>	<b>6,978</b>	<b>2,501</b>	<b>(4,477)</b>	<b>3,000</b>			<b>232.6%</b>	<b>0</b>
4000 Salaries	33,945	33,742	(203)	36,810		2,865	92.2%	
4005 Overtime	153	160	7	185		32	82.6%	
4015 ERS NIC&Pension	8,259	7,865	(394)	8,098		(161)	102.0%	
4030 Travel	0	330	330	360		360	0.0%	
4040 External Staffing	750	1,500	750	1,500		750	50.0%	
4226 Website Design & Maintenance	1,667	1,265	(402)	1,315		(352)	126.8%	
4405 Asset Purchase	2,250	2,250	0	4,000		1,750	56.3%	
4420 Christmas Lights	4,254	2,600	(1,654)	2,600		(1,654)	163.6%	
4433 Event - Summer	0	3,000	3,000	3,000		3,000	0.0%	
4434 Event - Winter Fair	783	4,000	3,217	4,000		3,217	19.6%	
4435 Event - varies	2,481	3,000	519	3,000		519	82.7%	
4438 Youth Council Expenditure	0	231	231	250		250	0.0%	
4470 Newsletter Delivery	750	800	50	1,000		250	75.0%	
4475 Newsletter Printing	4,271	7,000	2,729	8,000		3,729	53.4%	
4490 Miscellaneous Expenditure	0	462	462	500		500	0.0%	
4519 Grants	4,632	12,625	7,993	13,500		8,868	34.3%	
<b>Community Development :- Indirect Expenditure</b>	<b>64,195</b>	<b>80,830</b>	<b>16,635</b>	<b>88,118</b>	<b>0</b>	<b>23,923</b>	<b>72.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(57,217)</b>	<b>(78,329)</b>	<b>(21,112)</b>	<b>(85,118)</b>				

## Detailed Income &amp; Expenditure by Phased Budget Heading 28/2/2021

## Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>901 Projects</b>								
4904 Asset Purchase EMR	5,750	0	(5,750)	0	0	(5,750)	0.0%	5,750
4912 Tree Works	10,420	0	(10,420)	0	0	(10,420)	0.0%	10,420
4926 Capital reserves	12,405	0	(12,405)	0	0	(12,405)	0.0%	11,580
4927 Christmas Lights	2,375	0	(2,375)	0	0	(2,375)	0.0%	2,375
4928 IT upgrade	560	0	(560)	0	0	(560)	0.0%	560
Projects :- Indirect Expenditure	<b>31,510</b>	<b>0</b>	<b>(31,510)</b>	<b>0</b>	<b>0</b>	<b>(31,510)</b>		<b>30,685</b>
<b>Net Expenditure</b>	<b>(31,510)</b>	<b>0</b>	<b>31,510</b>	<b>0</b>	<b>0</b>			
6000 plus Transfer from EMR	30,685							
<b>Movement to/(from) Gen Reserve</b>	<b>(825)</b>							