



## **ALDENHAM PARISH COUNCIL**

DRAFT Minutes of the meeting of the **FULL COUNCIL** using video conferencing at 2.30pm on 26<sup>th</sup> April 2021.

Present: Councillors J Lefton (Chairman), E Samuelson, M Cherry, D Lambert, C Kilhams, A Rubinson, H Jones, D Wickham, C Diskin & J Graham.

Officer: P Evans (Council Manager).

Also present were two members of the public.

Cllr S. Khawaja was not present and no apologies were received.

**242. Apologies for absence – None.**

**243. Cllrs C Diskin & J Graham to sign their acceptance of office forms.**

These have been completed virtually and signed by the Council Manager. Cllrs C Diskin & J Graham were welcomed to the council by Cllr J Lefton.

**244. Declarations of interest on any item on the Agenda.**

**a) Disclosable pecuniary – none**

**b) Other pecuniary or non-pecuniary interests.**

Cllr E Samuelson declared a non-pecuniary interest in agenda item 8 as she has had no prior involvement in this project so is unable to form a decision.

**245. To adjourn the meeting for members of the public to address the Council (in accordance with Standing Order 3e)**

Cllr J Lefton suspended standing orders and asked the members of the public if they wished to make any comment.

**Cllr E Samuelson left the meeting at this point.**

One member of the public spoke regarding agenda item 8 and raised his concerns regarding the plans which had been circulated to all neighbours prior to the meeting.

There being no further discussion, the members of the public were thanked for their attendance and standing orders were then resumed. Cllr J Lefton asked if item 8 could be the next item to be discussed which all members agreed.

**246. To receive the plans for the allotment drive project and confirm submission to HertsmereBC planning department.**

These plans had been circulated prior to the meeting. Cllr M Cherry gave some background information regarding the meeting with the neighbours and the architect. There was some discussion regarding the recommendations and the alternative option of removing the road and



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placing a gravel type surface. As council wished to finalise this project it was;

### ***Resolved;***

- a) That further discussion takes place regarding the drainage durability of the road.***
- b) That the plans are submitted to Hertsmere Borough Council for consideration.***
- c) That the costs of these submissions and the architect's fees are met from the Earmarked Reserves – Allotment Project.***

**Cllr E Samuelson then returned to the meeting.**

### **247. To approve and adopt the minutes of the Full Council meeting held on 22<sup>nd</sup> March 2021.**

These minutes were signed as a true record by Cllr J Lefton, and adopted by the council.

### **248. To receive the Manager's report (for information only).**

This had been previously circulated and is attached for reference purposes. The CM was asked to check the link to the RNP from the APC website.

### **249. Chairman's announcements.**

Cllr J Lefton stated that she had been approached by the owners of a new business that was opening in Radlett which will be promoting alternatives to using plastic.

### **250. To agree the May meeting schedule for the council following the end of legislation that allowed meetings to be held remotely.**

The CM stated that the Government legislation that temporarily allowed all levels of local government to hold their meetings remotely finishes on 7<sup>th</sup> May 2021, and that this will not be extended as it stands. The CM suggested that members just consider the situation regarding three meetings in May as the 2021/22 schedule will be discussed at the Annual Meeting of the Council on 24<sup>th</sup> May 2021. After some discussion it was

***Resolved that the Open Spaces Committee meeting of 10<sup>th</sup> May and Planning Committee meeting of 17<sup>th</sup> May are held at 7.30pm, and the Full Council meetings on 24<sup>th</sup> May is held at 7pm, all of them at The Radlett Centre.***

### **251. To authorise the payment of accounts for April.**

A list of payments had been circulated prior to the meeting. It was then;



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***Resolved that all payments appended to these minutes are approved, and that the BACS list is signed by Cllrs M Cherry & J Lefton to authorise the PCM to complete these transactions.***

**252. The Full Council is asked to receive and adopt the minutes and approve publication on the Council website of the following Committees (In accordance with Standing Order 6.4.8).**

***Resolved to adopt the following minutes and recommendations;***

***a) Planning Committee meetings of 15<sup>th</sup> March & 6<sup>th</sup> April 2021.***

***b) Finance & General Purposes Committee meeting 12<sup>th</sup> April 2021.***

*Re: —CiL Grant application from Radlett Bowls Club*

*(i) That a CiL grant of £2,500 is paid to Radlett Bowls Club on production of invoices.*

*Re: - Earmarked and Capital reserves allocations for 2021/22.  
Earmarked Reserves*

*(ii) Play Equipment -- £19,458 balance – OS Committee to be encouraged to investigate ways in which a pathway can be installed to allow access to equipment that avoids the grass as well as renewal/replacement of the 'wet poor' surfaces under some of the older equipment.*

*(iii) Increase Earmarked Reserve for 'Trees' to £20,000 – to support OS Committee 'Green' agenda of the council to plant more mature trees in place of those removed in Fir Spring Wood and the new hedge alongside the allotment drive.*

*(iv) Increase Xmas Lights Earmarked Reserve to £5,000.*

*(v) Election – add £2,000 to be carried forward from 20/21 budget, leave a balance of £6,000.*

*(vi) OS Asset Purchase Earmarked Reserve increase to £30,000.*

*(vii) Create new Earmarked Reserve called 'RCT Building Fund' this will include the 'R&M Premises' underspend in 2020/21 budget, the exact amount will be confirmed at the year-end.*

*(viii) The "Training "underspend from 20/21 Admin & OS Committees budgets of £1,050 to be added to the IT upgrade Earmarked Reserve' – this will cover an initial set up and training fee of IBAS system.*

*Capital Reserves*

*(ix) KGV Development -- reduce to £50,000 -- to be used for resurfacing the access road, possible play equipment in Rose Field and planting in Salters and Picnic Fields.*

*(x) Phillimore Rec Car park -- increase to £131,000 -- to fund the items other than the café.*

*(xi) Scrubbitts Wood – close this fund.*

*(xii) Radlett Gardens – £23,000.*



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- (xiii) Allotment Project -- £80,542.
- (xiv) Pegmire Lane and Gravel Allotments -- £50,0000.
- (xv) Gravel Allotments -- £12,500.

Re: RCT/APC common costs

- (xvi) *That APC net the figures owed to it of £21,500 plus the February/March invoices minus £7,117.50 owed to RCT and any other Feb/March invoices and then asks RCT to pay this over the 2021/22 financial year. That APC inform RCT of this arrangement and state that these invoices must be paid by the year end of 2021/22.*

### **253. Items of interest from Minutes of other authorities (for information only)**

Cllr H Jones reported on the recent Village Institute meeting, the venue is hoping to open soon, with businesses and the Men's Club operating from mid-May. Cllr D Lambert reported on the Elstree Aerodrome Consultative Group meeting. Cllr J Graham reported on the recent planning application to the rear of Oakway Parade which he had supported in order to support the shops in the parade. Cllr E Samuelson reported on the Radlett Youth Council and work of the Radlett Neighbourhood Plan steering group. Cllr D Wickham reported on the recent RCT Board meeting where they wish to revisit the funding arrangement agreed with APC in January.

**The Chairman will then move the following resolution;**

**That under the Public Bodies (Admission to Meetings) Act 1960 s 1(2), the press and public is excluded from the meeting whilst pertaining to employees of the council or tenders are discussed.**

### **254. To appoint cost consultant for the Phillimore Rec Improvement Project.**

A report with all the tenders received was circulated prior to the meeting. There was some discussion regarding whether to appoint up to stage three or four. It was finally agreed that it made sense to appoint up to stage four, where the consultant will sense test the tenders received for the build cost. It was then;

***Resolved that APC appoint Synergy Construction & Property Consultants as cost consultants for the project up to stage four – detailed design, tender, tender analysis and appointment of contractor.***

**Date of next meeting 24<sup>th</sup> May 2021 – 7.00pm**

**There being no further business the meeting closed at 4.10pm**

**Chairman ..... Date .....**