



## Managers' Report – May 2021

To review the proposed lease for the booster station on top of The Radlett Centre (see minute 191 & 234)

- a) That APC enter into a contract with Russell-Cooke Solicitors to act on behalf of APC in this matter.
- b) That APC enter into a contract with Arc Partners to carry out a survey regarding the potential rent for the mast.
- c) That as this is a new lease, and that APC have now agreed to pay RCT one payment per year, that any rent received remains the income for APC. **Chased 4/5 negotiations ongoing.**

To receive an update on the Allotment Drive reinstatement project (see minute 196, 232 & 246)

- a) That further discussion takes place regarding the drainage durability of the road – **Hertsmere Engineering have been asked to update report. 10/5.**
- b) That the plans are submitted to Hertsmere Borough Council for consideration.
- c) That the costs of these submissions and the architect's fees are met from the Earmarked Reserves – Allotment Project.

Re: Transfer from Barclays to Unity Trust Bank

That APC open an account with Unity Bank PLC with the signatories being any two members of the F&GP Committee. – **account open just looking at transferring account – more forms 4/4.**

To receive an update from the Phillimore Rec Improvement Project (see minute 241 & 254)

That APC appoint Synergy Construction & Property Consultants as cost consultants for the project up to stage four – detailed design, tender, tender analysis and appointment of contractor. – **completed, initial costs received 17/5.**

Re: —CiL Grant application from Radlett Bowls Club

That a CiL grant of £2,500 is paid to Radlett Bowls Club on production of invoices. – **completed.**

Re: - Earmarked and Capital reserves allocations for 2021/22.

Earmarked Reserves

- (i) Play Equipment -- £19,458 balance – OS Committee to be encouraged to investigate ways in which a pathway can be installed to allow access to equipment that avoids the grass as well as renewal/replacement of the 'wet poor' surfaces under some of the older equipment.
- (ii) Increase Earmarked Reserve for 'Trees' to £20,000 – to support OS Committee 'Green' agenda of the council to plant more mature trees in place of those removed in Fir Spring Wood and the new hedge alongside the allotment drive.
- (iii) Increase Xmas Lights Earmarked Reserve to £5,000.
- (iv) Election – add £2,000 to be carried forward from 20/21 budget, leave a balance of £6,000.
- (v) OS Asset Purchase Earmarked Reserve increase to £30,000.



## ALDENHAM PARISH COUNCIL

- (vi) *Create new Earmarked Reserve called 'RCT Building Fund' this will include the 'R&M Premises' underspend in 2020/21 budget, the exact amount will be confirmed at the year-end.*
- (vii) *The "Training "underspend from 20/21 Admin & OS Committees budgets of £1,050 to be added to the IT upgrade Earmarked Reserve' – this will cover an initial set up and training fee of IBAS system.*

### Capital Reserves

- (viii)  *KGV Development -- reduce to £50,000 -- to be used for resurfacing the access road, possible play equipment in Rose Field and planting in Salters and Picnic Fields.*
- (ix)  *Phillimore Rec Car park -- increase to £131,000 -- to fund the items other than the café.*
- (x)  *Scrubbitts Wood – close this fund.*
- (xi)  *Radlett Gardens – £23,000.*
- (xii)  *Allotment Project -- £80,542.*
- (xiii)  *Pegmire Lane and Gravel Allotments -- £50,000.*
- (xiv)  *Gravel Allotments -- £12,500.*

### Re: RCT/APC common costs

- (xv)  *That APC net the figures owed to it of £21,500 plus the February/March invoices minus £7,117.50 owed to RCT and any other Feb/March invoices and then asks RCT to pay this over the 2021/22 financial year. That APC inform RCT of this arrangement and state that these invoices must be paid by the year end of 2021/22. – **arrangement agreed 10/5.***

Staffing information -- There has been 0 day's sickness since the last meeting.