



ALDENHAM PARISH COUNCIL

DRAFT Minutes of the **Annual** meeting of the **COUNCIL** held at 7.00pm on 24th May 2021, in the Radlett Centre, Radlett.

Present: Councillors J Lefton (Chairman), E Samuelson, M Cherry, D Lambert, C Kilhams, A Rubinson, H Jones, D Wickham, C Diskin, J Graham & S Wilson.

Officer: P Evans (Council Manager).

1. Cllr S Wilson to sign his acceptance of office forms.

Cllr S Wilson signed his acceptance form which was witnessed by the CM.

2. To elect a Chairman of the Council and sign the Acceptance of office.

Cllr J Lefton and Cllr E Samuelson were duly re-elected as Joint-Chairmen of the Council. Cllr. J Lefton assumed the role of Chairman for this meeting and both Cllrs. signed the acceptance of office form.

Cllr J Lefton welcomed the new councillors.

3. Apologies for absence.

Apologies were received from Cllr S. Khawaja.

4. To review the meeting structure for Aldenhams Parish Council.

A report on this matter had been circulated prior to the meeting. There was some discussion regarding the merits of moving from committees to working parties. Some members wanted reassurance that any decisions that were delegated to the Council Manager would be circulated as part of his report at Full Council meetings. This would enable Councillors to have a right to appeal if they were not in agreement with the decision. It was then

Resolved that the work of the Open Spaces and Community Development Committees move to working parties. Some of the decisions will be delegated to the Council Manager with Councillors having a right to appeal them if they so wish.

5. To confirm dates and times of meetings for 2021/22.

The CM had circulated the proposed dates prior to the meeting. There was also a question regarding the start times of the meetings. Committee and Council will be 7.30pm with working parties setting their own start times as some of these meetings will be held using zoom.

6. To confirm membership of the Planning & Finance & General Purposes Committees.

Those appointed are shown on the attached structure.



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7. To confirm membership of the working parties.

Those appointed are shown on the attached structure. Cllr J Lefton stated that she had been asked by members of the public to have a working party that looked at disability issues. This was agreed and Cllrs C Diskin and J Lefton will be part of this group along with the two members of the public.

8. Appoint Representatives to Vacancies on Outside Bodies.

Those appointed are shown on the attached schedule. Cllr J Lefton also asked if anyone wished to be the APC representative on the Platt Foundation as both she and Cllr C Kilhams wished to step down. The CM added that this had not been on the circulated list as the trustees had been appointed until June 2023. There were no nominees so the CM will inform the charity of the resignations of Cllr C Kilhams & J Lefton.

9. To review Standing Orders & Financial Regulations.

The CM had circulated both documents and highlighted any changes which were mainly associated with tender procedures as a result of the UK no longer being under European regulations. These were then adopted.

10. To agree the Standing Orders & Direct Debits.

The PCM had circulated the current list of direct debits and standing orders. These were noted.

11. To review the Asset Register and Deeds held by the Council.

This had been circulated prior to the meeting by the CM and noted.

There being no further business the meeting closed at 7.36pm

Chairman **Date**