



ALDENHAM PARISH COUNCIL

DRAFT Minutes of the meeting of the **FINANCE & GENERAL PURPOSES** using www.zoom.us at 2.30pm on Monday 12th April 2021.

Present: Cllrs M Cherry (Chairman), E Samuelson, C Kilhams & D Wickham.

Officers: P Evans (CM) & M Duong (Assistant Manager)

Also present was one member of the public.

Cllr S Khawaja was not present and no apologies were received.

110. Apologies for absence.

Apologies were received from Cllrs J Lefton & D Lambert.

111. Declarations of interest on any item on the Agenda – None

112. To adjourn the meeting for members of the public to address the Council (in accordance with Standing Order 3e)

Cllr M Cherry suspended standing orders so the member of the public could address the committee.

The member of the public gave a statement on behalf of Radlett Bowls Club to support their application for a CiL grant. Members asked some questions for clarification and the member of the public was thanked for attending.

Cllr M Cherry then resumed standing orders.

113. To approve and adopt the minutes of the meeting held on 17th February 2021

These minutes were signed by the Cllr Mark Cherry as true record of that meeting and adopted by the committee.

114. Managers' Report.

This report had been previously circulated and was noted.

115. Chairman's Announcements – None.

116. To consider an allocation from Radlett Bowls Club for a CiL grant for £2,500 for a new pump for the sprinkler system.

The application form had been circulated prior to the meeting. Members wanted to support the club in its efforts to increase membership, and were aware that without the sprinkler system bowls may not be possible. However, members questioned the low membership fees charged. It was then;



ALDENHAM PARISH COUNCIL

Resolved that a CiL grant of £2,500 is paid to Radlett Bowls Club on production of invoices.

117. To review the Equality & Diversity policy.

This document had been circulated prior to the meeting, and was adopted.

118. To review the latest financial statements.

The statements up to end of February had been circulated prior to the meeting. There were some questions regarding why IT and Asset purchase both included computer equipment. There was some discussion regarding this before it was;

Resolved that all items purchased that are not consumables to be included in asset purchase.

119. To agree the bank balances as at 28th February 2021.

A report that included the bank balances and cash books as at 28th February had been circulated prior to the meeting in order that members could cross check and confirm these are sufficient. It was noted that Cllr M Cherry had carried out a spot check in February 2021. These balances were then agreed.

120. To review the earmarked and capital reserves allocations for 2021/22.

A report had been circulated prior to the meeting. It was pointed out that the CiL balance in the report was different to that quoted in agenda item 9. The CM stated that the amount on the financial statements was correct at £373,810.72, this was an increase of £42,000 to the funds available for the earmarked reserves.

There was some discussion regarding the council's priorities before it was agreed to fund the following earmarked reserves;

- a) Play Equipment -- £19,458 balance – OS Committee to be encouraged to investigate ways in which a pathway can be installed to allow access to equipment that avoids the grass as well as renewal/replacement of the 'wet poor' surfaces under some of the older equipment.***
- b) Increase Earmarked Reserve for 'Trees' to £20,000 – to support OS Committee 'Green' agenda of the council to plant more mature trees in place of those removed in Fir Spring Wood and the new hedge alongside the allotment drive.***
- c) Increase Xmas Lights Earmarked Reserve to £5,000.***
- d) Election – add £2,000 to be carried forward from 20/21 budget, leave a balance of £6,000.***
- e) OS Asset Purchase Earmarked Reserve increase to £30,000.***



ALDENHAM PARISH COUNCIL

- f) Create new Earmarked Reserve called 'RCT Building Fund' this will include the 'R&M Premises' underspend in 2020/21 budget, the exact amount will be confirmed at the year-end.**
- g) The "Training "underspend from 20/21 Admin & OS Committees budgets of £1,050 to be added to the IT upgrade Earmarked Reserve' – this will cover an initial set up and training fee of IBAS system.**

The committee then discussed the capital reserves which can only be allocated to capital projects. There was some discussion before it was agreed to allocate these funds as follows;

- h) KGV Development -- reduce to £50,000 -- to be used for resurfacing the access road, possible play equipment in Rose Field and planting in Salters and Picnic Fields.**
- i) Phillimore Rec Car park -- increase to £131,000 -- to fund the items other than the café.**
- j) Scrubbitts Wood – close this fund.**
- k) Radlett Gardens – £23,000.**
- l) Allotment Project -- £80,542.**
- m) Pegmire Lane and Gravel Allotments -- £50,000.**
- n) Gravel Allotments -- £12,500.**

121. To review the debtors and creditors accounts for 2020/21 and decide on any actions to be taken.

A report had been circulated prior to the meeting. It was noted that the main area of concern were the decisions that had been made at the beginning of the pandemic regarding covering the costs for the Radlett Centre. There was some discussion before it was.

Resolved;

- a) That APC net the figures owed to it of £21,500 plus the February/March invoices minus £7,117.50 owed to RCT and any other Feb/March invoices and then asks RCT to pay this over the 2021/22 financial year.**
- b) That APC inform RCT of this arrangement and state that these invoices must be paid by the year end of 2021/22.**

122. To decide on what action to take regarding the HertsmereBC investment which is due to mature in July 2021.

A report on this matter had been circulated prior to the meeting. Members were concerned that the return from the £400,000 invested in CCLA had reduced significantly. It was suggested that the CM looks at the investment possibilities for the council e.g. a broad spread investment portfolio with a professional fund manager and what scope APC have for the kind of investments it can hold and the quantum of reserves that can be used.



ALDENHAM PARISH COUNCIL

Next meeting 12th July 2021 – time to be confirmed.

There being no further business the meeting closed at 3.48pm

Chairman Date

Draft