

ALDENHAM PARISH COUNCIL

Council Document To review the latest financial statements	AGENDA item 11a Finance & General Purposes Committee Meeting 14th June 2021
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Background

Please find attached the summary figures for all committees' year to date, this is up to the end of April 2021, the first month of the fiscal year, so we would expect expenditure to be about 8.33%. There are only a few anomalies to report on and these are covered in the individual specific comments.

There has been no Earmarked and Capital Reserves expenditure so far this year.

Community Infrastructure Levy (CiL)

In April Aldenham parish Council (APC) received £71,239 in CiL funds. There has been expenditure of £6,285 so far on the Phillimore Rec improvements (£2,835), £900 further grant to the Aldenham Memorial Hall and £2,500 for Radlett Bowls Club, the balance currently stands at £441,600.44.

Members are asked to consider this report.

Peter Evans
Parish Council Manager

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Detailed Income & Expenditure by Phased Budget Heading 28/05/2021

Month No: 1

Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>								
1010 Compost Bags Income	0	0	0	500			0.0%	
1020 Miscellaneous Income	0	42	42	500			0.0%	
1025 Bank Interest Received	16	250	234	3,000			0.5%	
1076 Precept	318,467	318,467	0	636,934			50.0%	
	<u>318,483</u>	<u>318,759</u>	<u>276</u>	<u>640,934</u>			<u>49.7%</u>	<u>0</u>
Administration :- Income								
4000 Salaries	8,554	8,554	0	102,647	94,093		8.3%	
4005 Overtime	53	42	(11)	500	447		10.6%	
4015 ERS NIC&Pension	2,891	2,891	0	35,664	32,773		8.1%	
4030 Travel & other staff expenses	0	58	58	700	700		0.0%	
4100 Utilities - Gas,elec & water	(8)	833	841	10,000	10,008		(0.1%)	
4110 Insurance	4,543	4,500	(43)	13,500	8,957		33.7%	
4120 Telephone	0	125	125	1,500	1,500		0.0%	
4140 Professional Fees	1	28	28	4,000	4,000		0.0%	
4150 Audit & Accountancy	(1,985)	(1,985)	0	2,652	4,637		(74.8%)	
4200 Office Cost	438	435	(3)	5,224	4,786		8.4%	
4225 IT	1,000	1,000	0	16,000	15,000		6.2%	
4240 Training	150	125	(25)	2,000	1,850		7.5%	
4300 Agency Services	6,334	6,334	0	8,200	1,866		77.2%	
4405 Asset Purchase	0	0	0	17,500	17,500		0.0%	
4437 Neighbourhood Plan Expenditure	1,085	1,000	(85)	1,000	(85)		108.5%	
4490 Miscellaneous Expenditure	33	42	9	500	467		6.7%	
4495 Compost Bags Costs	0	42	42	500	500		0.0%	

Detailed Income & Expenditure by Phased Budget Heading 28/05/2021

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Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4510 Subscriptions	1,509	1,600	91	2,500		991	60.4%	
4530 Radlett Centre Trust Grant	10,000	10,000	0	137,000		127,000	7.3%	
4600 Election Costs	0	0	0	5,000		5,000	0.0%	
4610 Contingency	0	0	0	11,773		11,773	0.0%	
4612 Newberries Car Park Grant	2,128	2,128	0	8,512		6,384	25.0%	
4613 Chairman's Allowance	0	0	0	1,600		1,600	0.0%	
Administration :- Indirect Expenditure	<u>36,725</u>	<u>37,752</u>	<u>1,027</u>	<u>388,472</u>	<u>0</u>	<u>351,747</u>	<u>9.5%</u>	<u>0</u>
Net Income over Expenditure	<u>281,758</u>	<u>281,007</u>	<u>(751)</u>	<u>252,462</u>				
Grand Totals:- Income	318,483	318,759	276	640,934			49.7%	
Expenditure	36,725	37,752	1,027	388,472	0	351,747	9.5%	
Net Income over Expenditure	<u>281,758</u>	<u>281,007</u>	<u>(751)</u>	<u>252,462</u>				
Movement to/(from) Gen Reserve	<u>281,758</u>							

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Figures at:	end of April	Month 1					Should be 8.33%
Code	INCOME						
	<u>Description</u>	<u>Received</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>U/F</u>	<u>Received YTD 2020/21</u>	<u>Reasons</u>
				-00			
Code	EXPENDITURE						
	<u>Description</u>	<u>Spend</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>U/F</u>	<u>Spend YTD 2020/21</u>	<u>Reasons</u>
4240	Utilities	894	490	-404	U	30	Invoices for both Electricity & Water YTD need to check on next invoice
4401	Open Spaces	325	1,000	675	F	1,475	Very little expenditure so far
4411	Depot	681	1,000	319	F	680	small purchases so far
4451	Tree Management	5,010	1,530	-3,480	U	-00	2020/21 tree works at Tykeside & KGV carried over

F = Favourable Variance

U = Unfavourable Variance

Detailed Income & Expenditure by Phased Budget Heading 28/05/2021

Month No: 1

Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>201</u> <u>Open Spaces</u>								
1020 Miscellaneous Income	0	0	0	100			0.0%	
1150 Allotments Income	70	0	(70)	2,200			3.2%	
1160 Site Rental	25	0	(25)	6,000			0.4%	
	<u>95</u>	<u>0</u>	<u>(95)</u>	<u>8,300</u>			<u>1.1%</u>	<u>0</u>
Open Spaces :- Income								
4000 Salaries	7,200	7,254	54	82,834		75,634	8.7%	
4005 Overtime	333	300	(33)	3,000		2,667	11.1%	
4015 ERS NIC&Pension	1,174	1,100	(74)	32,256		31,082	3.6%	
4030 Travel & other staff expenses	0	50	50	600		600	0.0%	
4100 Utilities - Gas,elec & water	894	490	(404)	5,814		4,920	15.4%	
4240 Training	0	160	160	2,500		2,500	0.0%	
4401 Open spaces	325	1,000	675	12,000		11,675	2.7%	
4405 Asset Purchase	2,250	2,250	0	8,000		5,750	28.1%	
4411 Depot	681	1,000	320	9,800		9,120	6.9%	
4417 Fleet management	2,018	1,906	(112)	7,306		5,288	27.6%	
4441 High street	0	0	0	4,500		4,500	0.0%	
4451 Tree Management	5,010	1,530	(3,480)	12,240		7,230	40.9%	
4460 Protective Clothing	60	0	(60)	1,500		1,440	4.0%	
4490 Miscellaneous Expenditure	0	0	0	500		500	0.0%	
4492 Security	230	250	20	6,500		6,270	3.5%	
	<u>20,176</u>	<u>17,290</u>	<u>(2,886)</u>	<u>189,350</u>	<u>0</u>	<u>169,174</u>	<u>10.7%</u>	<u>0</u>
Open Spaces :- Indirect Expenditure								
Net Income over Expenditure	<u>(20,081)</u>	<u>(17,290)</u>	<u>2,791</u>	<u>(181,050)</u>				

Detailed Income & Expenditure by Phased Budget Heading 28/05/2021

Month No: 1

Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	95	0	(95)	8,300			1.1%	
Expenditure	20,176	17,290	(2,886)	189,350	0	169,174	10.7%	
Net Income over Expenditure	<u>(20,081)</u>	<u>(17,290)</u>	<u>2,791</u>	<u>(181,050)</u>				
Movement to/(from) Gen Reserve	<u>(20,081)</u>							

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Figures as at: end of April		Month 1					should be 8.33%
INCOME							
<u>Code</u>	<u>Description</u>	<u>Received</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>U/F</u>	<u>Received YTD 2020/21</u>	<u>Reasons</u>
1070	Grant R'ved - other	9,218	0	9,218	F	6,078	Grants recd for 100 year celebration at P Rec plus sponsorship from Debenhams Ottaway
EXPENDITURE							
<u>Code</u>	<u>Description</u>	<u>Spend</u>	<u>Budget YTD</u>	<u>Variance</u>	<u>F/U</u>	<u>Spend YTD 2020/21</u>	<u>Reasons</u>
4420	Christmas Lights	-200	212	412	F	0	Credit note for 2020 Xmas lights electricity.

F = Favourable Variance

U = Unfavourable Variance

Detailed Income & Expenditure by Phased Budget Heading 30/04/2021

Month No: 1

Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>301 Community Development</u>								
1020 Miscellaneous Income	0	0	0	500			0.0%	
1021 Winter Fair Income	0	0	0	1,000			0.0%	
1070 Grants R'ved - Other	9,218	0	(9,218)	0			0.0%	
Community Development :- Income	<u>9,218</u>	<u>0</u>	<u>(9,218)</u>	<u>1,500</u>			<u>614.5%</u>	<u>0</u>
4000 Salaries	4,134	4,130	(4)	19,002		14,868	21.8%	
4005 Overtime	0	25	25	500		500	0.0%	
4015 ERS NIC&Pension	444	392	(52)	4,705		4,261	9.4%	
4030 Travel & other staff expenses	0	30	30	360		360	0.0%	
4226 Webiste Design & Maintenance	147	75	(72)	900		754	16.3%	
4405 Asset Purchase	0	0	0	5,000		5,000	0.0%	
4420 Christmas Lights	(200)	212	412	5,500		5,700	(3.6%)	
4433 Event - Summer	0	0	0	4,000		4,000	0.0%	
4434 Event - Winter Fair	0	0	0	5,000		5,000	0.0%	
4435 Event - varies	1,881	2,000	119	4,000		2,119	47.0%	
4438 Youth Council Expenditure	0	21	21	255		255	0.0%	
4470 Newsletter Delivery	0	0	0	1,020		1,020	0.0%	
4475 Newsletter Printing	0	0	0	8,670		8,670	0.0%	
4490 Miscellaneous Expenditure	0	42	42	500		500	0.0%	
4519 Grants	0	0	0	13,500		13,500	0.0%	
Community Development :- Indirect Expenditure	<u>6,406</u>	<u>6,927</u>	<u>521</u>	<u>72,912</u>	<u>0</u>	<u>66,506</u>	<u>8.8%</u>	<u>0</u>
Net Income over Expenditure	<u>2,812</u>	<u>(6,927)</u>	<u>(9,739)</u>	<u>(71,412)</u>				

Detailed Income & Expenditure by Phased Budget Heading 30/04/2021

Cost Centre Report

	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	9,218	0	(9,218)	1,500			614.5%	
Expenditure	6,406	6,927	521	72,912	0	66,506	8.8%	
Net Income over Expenditure	<u>2,812</u>	<u>(6,927)</u>	<u>(9,739)</u>	<u>(71,412)</u>				
Movement to/(from) Gen Reserve	<u>2,812</u>							