



ALDENHAM PARISH COUNCIL

DRAFT Minutes of the meeting of the **FULL COUNCIL** held at 7.45pm on 24th May 2021, in the Radlett Centre, Radlett.

Present: Councillors J Lefton (Chairman), E Samuelson, M Cherry, D Lambert, C Kilhams, A Rubinson, H Jones, D Wickham, C Diskin, J Graham & S Wilson.

Officer: P Evans (Council Manager).

255. Apologies for absence.

Apologies were received from Cllr S. Khawaja.

256. Declarations of interest on any item on the Agenda – None.

257. To adjourn the meeting for members of the public to address the Council (in accordance with Standing Order 3e)

There were no members of the public present.

258. To approve and adopt the minutes of the Full Council meeting held on 26th April 2021.

These minutes were signed as a true record by Cllr J Lefton, and adopted by the council.

259. To receive the Manager's report (for information only).

This had been previously circulated and is attached for reference purposes.

260. Chairman's announcements.

Cllr J Lefton welcomed the new councillors. Cllr E Samuelson added that the RNP had now been adopted and the next step was to ensure that HertsmereBC officers use the plan when considering applications.

261. To receive the final internal auditors report for 2020/21 and decide any actions to be taken.

The report and actions taken by the CM had been circulated prior to the meeting. Members agreed that the report was fair and that the two small items found had been corrected so no further action was required.

262. To review and agree the statement 1 of Annual Return 2020/21.

The CM had circulated a report that answered all the questions asked in this statement. There was some discussion before it was;

Resolved that the CM and Chairman answer yes to questions 1 – 9 on the section one statement of the Annual Return.

263. To review and agree statement 2 of the Annual Return 2020/21.



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These accounts and the workings had been circulated prior to the meeting. The CM added that during the financial year 2019/20 APC received funds from a new lease created for a company who wished to install a telecoms mast on the second pitch at King George V Playing Fields. Due to the amount (net £39,776) it was necessary to have the accounts of the King George V Trust separate to APC. The £39,776 was included in the year-end accounts for 2019/20 as the bank account hadn't been open. However, during the internal audit in October the auditor stated that this was incorrect and should have not been included at all. As, by this time the external auditor had verified the 2019/20 accounts, it was suggested that the closing balance for 2019/20 is restated as it should be and that when these are submitted to the external auditor a covering note is attached that will state why the figures differ to the 2019/20 section 2 page that they hold on file. There was some discussion before it was;

Resolved:

- a) That APC are satisfied with the explanation regarding the restated figures for 2019/20 and that this explanation is attached to the Annual Return when this is sent to the external auditor.***
- b) That the CM and Chairman sign the section two statement on the Annual Return.***
- c) That the Council is satisfied that the accounts as attached to these minutes have been prepared in accordance with the Account and Audit Regulations, and that these accounts have been adopted by the Council.***
- d) That the CM advertises the Period for the Exercise of Public Rights will be 3rd June until 14th July 2021, and this will be announced on 2nd June 2021 and placed on the noticeboard and on the website.***

264. To authorise the payment of accounts for May.

A list of payments had been circulated prior to the meeting. It was then;

Resolved that all payments appended to these minutes are approved, and that the BACS list is signed by Cllrs M Cherry & J Lefton to authorise the PCM to complete these transactions.

265. The Full Council is asked to receive and adopt the minutes and approve publication on the Council website of the following Committees (In accordance with Standing Order 6.4.8).

Resolved to adopt the minutes and recommendations of the Planning Committee meetings of 23rd April & 4th May 2021.



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266. Items of interest from Minutes of other authorities (for information only)

Cllr D Lambert reported that the village of Aldenham is looking to set up a residents' association.

The Chairman will then move the following resolution;
That under the Public Bodies (Admission to Meetings) Act 1960 s 1(2), the press and public is excluded from the meeting whilst pertaining to employees of the council or tenders are discussed.

267. To receive an update from the Phillimore Rec Improvement Working Party.

A report from the cost consultant had been circulated prior to the meeting. Cllr C Kilhams added that there were two options put forward for consideration by members. After some discussion it was

Resolved to continue with the initial scheme, and ask IID to produce those plans for public consultation.

Date of next meeting 28th June 2021 – 7.30pm

There being no further business the meeting closed at 8.28pm

Chairman Date