

**PHILLIMORE REC IMPROVEMENTS PROJECT – PHASE 3 –**  
**CHILDRENS PLAY AREA IMPROVEMENTS**



**REQUEST FOR BIDS TO SUPPLY AND INSTALL NEW PLAY EQUIPMENT AND SURFACING AND REMOVE PLAY EQUIPMENT NO LONGER FIT FOR PURPOSE**

# INVITATION TO QUOTE

## 1. Introduction

Phillimore Recreation Ground has been in the ownership of Aldenham Parish Council (APC) for over 125 years. It is situated in Radlett, Hertfordshire. The site address is Phillimore Recreation Ground, off Gills Hill, Radlett, WD7 8DA. It consists of a main field which is mainly grass, a wildflower meadow (recently planted) and two single goal posts. There is also a MUGA which has tennis court in it, as well as a football/basketball court. On one side is a large children's play area, with equipment for a variety of ages, a small copse called Fir Spring Wood and an allotment site which has approximately 100 plots.

The Council have a four stage plan to improve Phillimore Rec which includes

- Phase 1 – Provision of a café to serve the area
- Phase 2 – Improvements to the car park, entrance signage, installation of pathways to reduce conflicts between pedestrians and motorised vehicle users, and to make a more welcoming entranceway.
- Phase 3 – Making the Children's Play area more accessible in terms of equipment and access.
- Phase 4 – A pathway around the main field making it usable all the year round.

## 2. Phase 3 – Making the Children's Play Area more accessible in terms of equipment

APC went through a consultation process with residents and users of the children's play area in Phillimore Rec. As a result of this the aim is to provide play equipment which is inclusive for all and maximise the play experience. The equipment should incorporate the play values of adventure, imagination, excitement and physical dexterity, with the junior area containing some challenging equipment. It approached several play manufactures, and asked them to redesign the existing play area, so it was zoned in terms of age, as well as installing some new equipment and removing some items that had reached the end of their useful life. APC's chosen design was provided by Proludic Ltd (see appendix 1).

## 3. Project Summary and Budget

The Council is inviting bids to cover the following works:

- a) Removal of three pieces of equipment and dispose off site. (see appendix 2)
- b) Supply and fit replacement surfacing under current equipment as stated. (see appendix 3).
- c) Supply and install new equipment and surfacing from Proludic (see appendix 4)

The bid is to include a separate item and budget price for any prelieries, security fencing etc.

## **4. General Specification Considerations**

### **4.1 The Site**

The current site has a miss-match of equipment suitable for different age groups, this project will try to start to address this by placing age related equipment together in one area. The site is accessed through a gate from the car park of Phillimore Rec. A site visit might be preferable to understand the project and the size of the play area. This can be arranged by either phoning the council offices on 01923 856433 or e-mail to Peter Evans [manager@aldenham-pc.gov.uk](mailto:manager@aldenham-pc.gov.uk)

### **4.2. Surfacing**

There is a mixture of surfacing that is to be removed from rubber matting and wet pour, these are to be removed (where indicated) and taken off site. This will be replaced by green bonded rubber mulch.

### **4.3 Soil removed during construction.**

Any good quality top soil dug out as a result of the construction process is to be piled on site to provide mounds that can be used to reconstruct the area around the 'castles' or as mounds for future slides etc.

## **5. Requirements of quote**

The plan/quote will be on a fixed price basis and itemised between equipment supply and installation, surfacing removal, new supply and installation, and equipment removal. The submission is to include: -

- Itemised quote, pricing schedule, payment phasing
- Programme of work

Please note all costs, expenses and liabilities incurred by bidders in connection with the preparation and submission of any quotation shall be borne by the bidders.

## **6. How to submit**

Any questions on this tender should be addressed to [manager@aldenham-pc.gov.uk](mailto:manager@aldenham-pc.gov.uk) by 4.30pm on 17 July 2023 and will be responded within 3 working days. Where appropriate questions and answers may be circulated to all interested tenderers.

An electronic copy of the tender should be emailed to [manager@aldenham-pc.gov.uk](mailto:manager@aldenham-pc.gov.uk) by the deadline of noon on 24 July 2023. Any responses after this time will not be considered.

A signed copy of the tender document, marked confidential, should be sent to : -

TENDER DOCUMENTS – PHILLIMORE REC IMPROVEMENT PROJECT – PHASE 3 – CHILDREN'S PLAY AREA IMPROVEMENTS

c/o Mr. P Evans

Aldenham Parish Council

First Floor, The Radlett Centre

1 Aldenham Avenue

RADLETT

WD7 8HL

The hard copies of your tender document should be received by noon Monday 24 July 2023

## **7. Timetable**

Issue of invitation to Tender -- 29 June 2023

Questions submitted -- Deadline 17 July 2023

Completion and return of electronic tenders -- 12.00 noon -- 24 July 2023

Completion and return of hard copy tenders 12.00 noon -- 24 July 2023

Review of tenders – 24 July 2023.

Notify bidders of outcome –27 July 2023.

Contract commences -- August 2023

Project set-up meeting – August 2023

Installation commences – Late September 2023.

## 8. Disclaimer

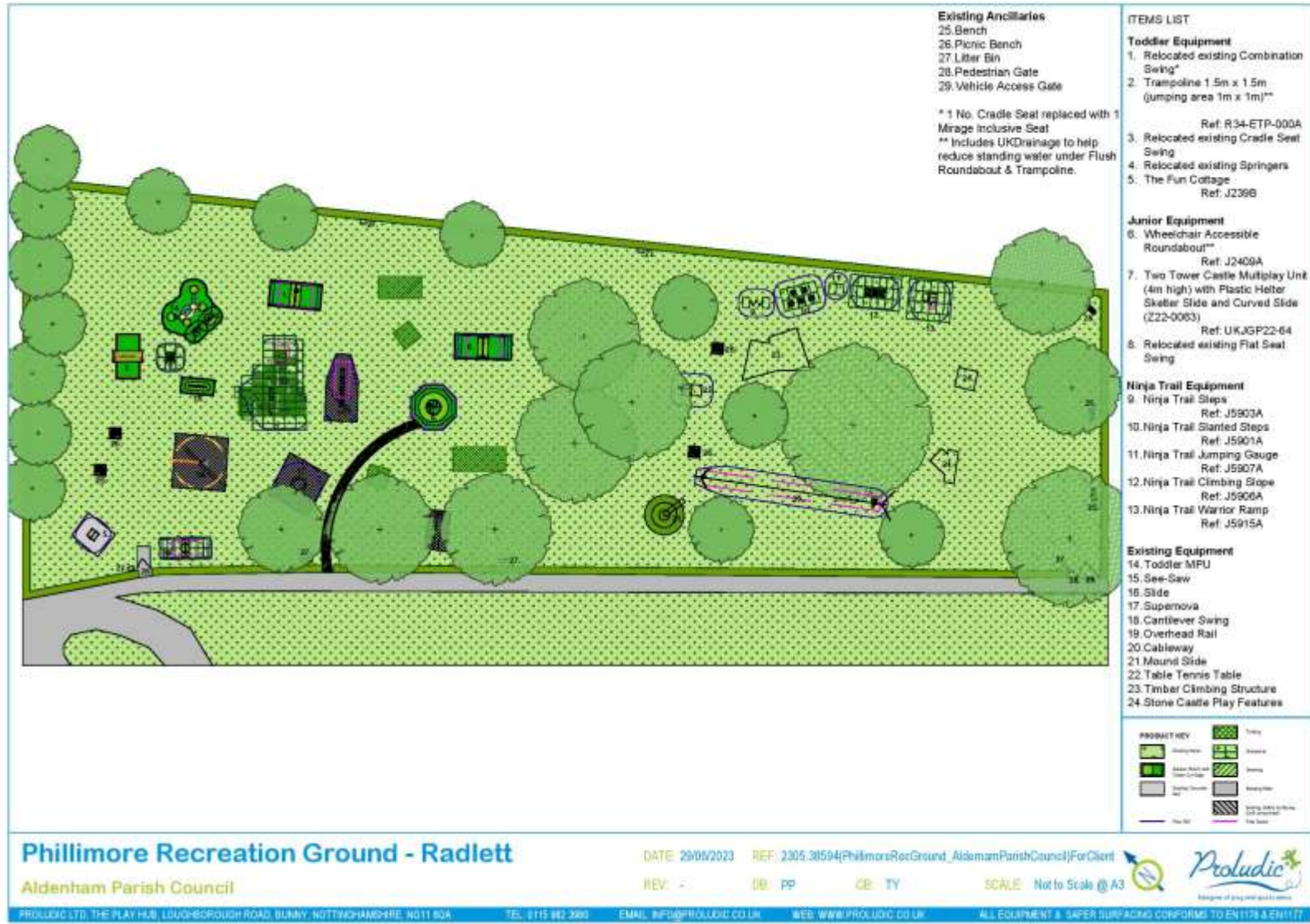
No information contained in the documents or in any communication made between APC and any provider in connection with this activity should be relied upon as constituting a contract, agreement or representation that any contract shall be awarded.

APC reserves the right, at its discretion to change this document, and/or change the procedure for pre-procurement engagement or even decide not to proceed at all with procurement.

Your attention is drawn to the fact, that as a public body, APC is subject to the requirements under the Freedom of Information Act 2000 and the Environment Information Regulations 2004 and may be obliged to disclose responses.

Participation in the pre-procurement market engagement will be at the providers own cost. No expense in responding to this process will be reimbursed by APC.

# Appendix 1- Site Plan





3. Monkey Bars



4. Multi Play Unit (Timber)

Brief for Play Equipment Tender V1 – June23

**Appendix 3 -- Supply and fit replacement surfacing under current equipment as stated.** — see pictures below – grass mats etc to be disposed of off-site.



Brief for Play Equipment Tender V1 – June23



**Appendix 4 -- Supply and install new equipment and surfacing from Proludic Ltd to include:**

<u>Description</u>	<u>Proludic Product Code</u>
The Fun Cottage (This is to be fixed onto an existing concrete base)	J239B
Wheelchair Accessible Roundabout (This to include installation of drainage and to help reduce standing water under the roundabout)	J2409A
Two Tower Castle Multiplay Unit with Plastic Helter Skelter Slide and Curved Slide	UKJGP22-64 & Z22-0063
Ninja Trail Steps	J5903A
Ninja Trail Slanted Steps	J5901A
Ninja Trail Jumping Gauge	J5907A
Ninja Trail Climbing Slope	J5906A
Ninja Trail Warrior Ramp	J5915A
Euro Tramp Trampoline 1.5m X 1.5M. (This to include installation of drainage and to help reduce standing water under the trampoline)	This product is supplied by <a href="https://www.eurotramp.com/en/">https://www.eurotramp.com/en/</a> product code R34-ETP-000A
Hags Mirage Seat (Blue)	This product is supplied by <a href="https://hags.co.uk/en-gb/playground-equipment/swings">https://hags.co.uk/en-gb/playground-equipment/swings</a> product code UKHAMIRAGE